

**PEMBROKE CITY COUNCIL MEETING MINUTES**  
**August 11, 2014**

The monthly meeting of the Pembroke City Council was held on Monday August 11, 2014 at 7:00 p.m. in the City Hall Council Chambers with the following members present: Mayor, Mary Warnell; Councilmembers; Ernest Hamilton, Johnnie Miller, Diane Moore, Tiffany Walraven and Kimberly McGhee (arrived at 7:05). Also in attendance: City Clerk, Betty Hill and City Attorney Richard Braun.

**CALL TO ORDER, INVOCATION AND PLEDGE** . . . . . The meeting was called to order by Mayor Warnell; the invocation was given by Mr. BJ Clark; and the pledge to the flag was led by American Legion Post 164 Commander James McKinney and Adjunct Ernie Mitchell.

**MINUTES** . . . . . Johnnie Miller made a motion that was seconded by Ernest Hamilton to approve the minutes of the July 14, 2014 city council meeting as presented. The motion carried unanimously.

**PUBLIC COMMENTS** . . . . None given.

**KEEP PEMBROKE BEAUTIFUL** - Sarah Visser, Keep Georgia Beautiful Foundation Executive Director, following a full afternoon of extensive training, presented the Keep Pembroke Beautiful Board with their plaque officially designating them as Georgia's 76<sup>th</sup> affiliate of the Keep America Beautiful program. Ms. Visser commended the group for their dedication and commitment to volunteer on this board. KPBF Director, Sharroll Fanslau reported that initially the group will focus on litter prevention, education, beautification and recycling.

**THE AMERICAN LEGION DAY PROCLAMATION** . . . . . The Mayor read and presented to the American Legion Post 164, Commander James McKinney and Adjunct Ernie Mitchell, a proclamation declaring September 16, 2014 as American Legion Day.

**CLERK RECOGNITION** . . . . . At this time, the Mayor presented a gift to City Clerk, Betty Hill in recognition of her 20 year tenure as an employee of the City of Pembroke.

**TREE ORDINANCE AMENDMENT – 2<sup>nd</sup> Reading & Adoption** . . . . . The 2<sup>nd</sup> reading of amendments to bring the city's Tree Ordinance (see attached) up to date was held. A motion was made by Tiffany Walraven to accept the ordinance amending the City of Pembroke Zoning Ordinance Appendix D, "Tree Ordinance" as presented.

**SUBDIVISION REGULATION AMENDMENTS** . . . . .

1. **Article III Section 3.2 – 2<sup>ND</sup> Reading & Adoption** – The second reading of the ordinance to amend the Subdivision regulations definition labeled "#50. Tree Survey" and replace it in its entirety with a new definition (see attached) was held. A motion was made by Tiffany Walraven to adopt the ordinance as submitted. The motion was seconded by Johnnie Miller and agreed upon by all.

2. **Article VII Section 7.1.6 – 2<sup>ND</sup> Reading & Adoption** – The second reading of the ordinance (see attached) amending Section 7.1.6 by deleting it in its entirety and replacing Tree Requirements by reference, was held. Diane Moore made the motion to accept the Ordinance as presented. Ernest Hamilton seconded the motion that carried unanimously.

**SEARCH GRANT PROJECT** . . . . . Bids were solicited and received for the installation of a groundwater test well in effort to find an alternative water source for the city. As the bids came in higher than budgeted, City Engineer Matthew Barrow revised the plans to reduce the size of the test well in order to stay within the budgeted allocation for the project. Following a review, it came as a recommendation from P. C. Simonton & Associates to contract with Woodrow Sapp Well Drilling, Inc. A motion was made by Diane Moore and seconded by Tiffany Walraven to contract with Woodrow Sapp Well Drilling to install a test well as quoted in the amount of \$20, 890.00. The motion carried unanimously.

**RESOLUTION – Polling Place Site Change** . . . . . The Mayor read a resolution (see attached) supporting the change of the voting precinct for citywide elections from City Hall to the J. Dixie Harn Community Center. A motion was made by Tiffany Walraven, seconded by Johnnie Miller and agreed upon by all to approve the resolution as presented. A public hearing to receive citizen comments is scheduled for September 2, 2014 at 6:00 p.m. at City Hall.

**2015 MILLAGE RATE** . . . . . A motion was made by Tiffany Walraven to set the millage rate for FY 2015 General Budget at 10.054. The motion was seconded by Diane Moore and agreed upon by all.

**DEPARTMENT REPORTS** . . . . .

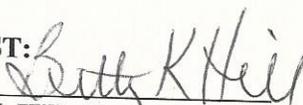
**Projects** – Matthew Barrow reported that the USDA Payne Drive project is 100% complete with the exception of a site visit from the USDA representative. The original area of the CDBG watermain project is 80% complete and the alternate area is 50% complete. When totally complete the brown water in these areas will be totally eliminated.

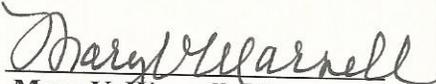
Ricky McCoy reported that Bryan County will not be soliciting bids for the construction of their LMIG projects this year, therefore if the city wishes to proceed with their Industrial Dr. LMIG project in this calendar year we will have to bid it out ourselves. The DOT has approved 3.5 miles of striping at no cost to the city and a new railroad crossing at Harn and Poplar Streets, but unfortunately the last request we sent in for upgrades to the Industrial Park area were denied.

All other department reports are on file.

**COMMITTEE REPORTS** . . . . . Councilman Walraven reported, on behalf of the GICH committee, that following a meeting with appropriate parties that it was discovered that over 200 physical property addresses need to be updated in the city. Notice was also received that the USDA has approved funding for the reimbursement of GICH members' travel costs to training. Announcements should be made in the fall as to whether or not DCA awards the Sawmill Landing project under their Housing Initiative. A \$5,000.00 Home Depot grant was approved to assist veterans with home repairs. \$3,000 of paint was also donated by Valspar through Owen's Supply to help spruce up homes.

**ADJOURNMENT** . . . . . Having no further business to come before the council, the meeting was adjourned by the Mayor.

**ATTEST:**   
Betty K. Hill, City Clerk

  
Mary V. Warnell, Mayor