

**PEMBROKE CITY COUNCIL MEETING MINUTES**  
**December 8, 2014**

The monthly meeting of the Pembroke City Council was held on Monday December 8, 2014 at 7:00 p.m. in the City Hall Council Chambers with the following members present: Mayor, Mary Warnell, Councilmembers; Ernest Hamilton, Johnnie Miller, Diane Moore, Tiffany Walraven and Kimberly McGhee. Also in attendance: City Attorney Richard Braun and City Clerk, Betty Hill.

**CALL TO ORDER & AMENDMENT TO AGENDA . . . . .** Mayor Warnell called the meeting to order and requested a motion to amend the agenda to include a Georgia Initiative for Community Housing "GICH" report. A motion was made by Tiffany Walraven, seconded by Diane Moore and agreed upon by all to amend the agenda as requested.

**INVOCATION AND PLEDGE . . . . .** Mr. Wilson Pickett, a member of the GICH team, gave the invocation and CW2, Barry Galinger, another member of the GICH team, led the pledge to the flag.

**MINUTES . . . . .** A motion was made by Johnnie Miller to approve the minutes of the November 10, 2014 city council meeting as presented. The motion was seconded by Ernest Hamilton and agreed upon by all.

**PUBLIC COMMENTS . . . . .** No requests were submitted.

**KEEP AMERICA BEAUTIFUL - Proclamation. . . . .** The Mayor read the proclamation (see attached) supporting the program participation and proclaiming January 3, 2015 as "Bring one in for the Chipper Day". The City will accept Christmas trees for recycling at the city maintenance yard from December 27th until January 3, 2015.

**BORROWERS RESOLUTION - CDBG Basin #1 Loan. . . . .** A motion was made by Tiffany Walraven to approve the Borrowers Resolution (see attached) in the amount of \$670,711.70 at a fixed rate of 3.00% providing for the incurring of indebtedness with First Bank of Coastal Georgia for refinancing of the water/sewer expansion in Basin #1 of the Community Development Block Grant Project. Diane Moore seconded the motion that carried.

**FY 2015 MEETING SCHEDULE . . . . .** The Clerk submitted a calendar outlining scheduled meeting dates for 2015. A motion was made by Diane Moore to approve the schedule of meetings for the Pembroke City Council, Planning & Zoning Commission and Downtown Development Authority as presented. Tiffany Walraven seconded the motion that was agreed upon by all.

**GEORGIA INITIATIVE FOR COMMUNITY HOUSING REPORT . . . . .** Tiffany Walraven reported that the \$5,000.00 Home Depot Grant to aid Veteran's with handicap accessibility at their homes has assisted 5 veterans to date.

Councilman Walraven also reported that the City of Pembroke/GICH team, in partnership with W.H. Gross Construction, applied for a Federal Tax Credit Workforce Housing Initiative through the Department of Community Affairs. Recently the DCA announced that Pembroke was one of 30 developments awarded. The application awarded is a \$9.5 million project for the Sawmill Landing, 60 workforce housing development, slated for completion in late 2016. This development will be located between Surrency and Clanton Streets.

**DEPARTMENT REPORTS . . . . .** Interim Chief Strickland reviewed scheduled detours and parking lot closures for the Christmas Parade and activities.

Sharroll Fanslau reported on the Festival of Trees event and the Christmas Tree Lighting & Parade activities.

Mr. McCoy reported that the repaving of Industrial Drive will start and finish on December 9, 2014.

The Clerk reported that the FY2015 proposed budget is now available for public review. The public hearing to receive questions and comments on the proposed budget is scheduled for December 15, 2014 at 5:30 p.m. A called council meeting to adopt the 2015 budget will be held on December 22, 2014 at 10:00 a.m.

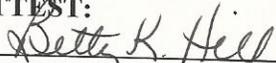
**EXECUTIVE SESSION – Land Acquisition & Personnel** . . . . . A motion was made by Tiffany Walraven to enter into executive session to discuss land acquisition and personnel. This motion was seconded by Ernest Hamilton and agreed upon by all.

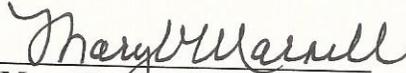
Following the executive session, a motion was made by Diane Moore to exit the executive session and enter back into the regular session. The motion was seconded by Johnnie Miller and approved by all.

Following the executive session, the Mayor entertained a motion to approve an intergovernmental contract. Councilman Walraven made a motion to approve an Intergovernmental Contract (see attached) between the Bryan County Board of Education and the City of Pembroke as presented in the amount of \$187,500 for the “Elementary School Playground Site”. Said parcel is listed on the Bryan County Tax Digest as P06-01-001. Diane Moore seconded the motion that was agreed upon by all.

Councilman Walraven also made a motion to approve the Intergovernmental Agreement between the Bryan County Board of Education and the Downtown Development Authority for the DDA to purchase the Bryan County Elementary School Buildings/Property and to authorize the Mayor to execute the final lease agreement between the DDA and the City of Pembroke. The motion was seconded by Johnnie Miller and agreed upon by all.

**ADJOURNMENT** . . . . . Having no further business to discuss, the meeting was adjourned by the Mayor.

**ATTEST:**  
  
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**Betty K. Hill, City Clerk**

  
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**Mary V. Warnell, Mayor**