

PEMBROKE CITY COUNCIL MEETING MINUTES
February 9, 2015

The monthly meeting of the Pembroke City Council was held on Monday February 9, 2015 at 7:00 p.m. in the City Hall Council Chambers with the following members present: Mayor, Mary Warnell, Councilmembers; Johnnie Miller, Diane Moore, Tiffany Walraven and Kimberly McGhee. Absent: Ernest Hamilton. Also in attendance: City Attorney, Richard Braun and City Clerk, Betty Hill.

CALL TO ORDER, INVOCATION & PLEDGE Mayor Warnell called the meeting to order; the invocation was given by Boy Scout Troop #141 Leader, Lonnie Dombrowsky followed by the Troop leading the pledge to the flag.

MINUTES A motion was made by Diane Moore to approve the minutes of the January 12, 2015 regular meeting and the January 12, 2015 called meeting of the city council. The motion was seconded by Johnnie Miller and agreed upon by all.

PUBLIC COMMENTS No requests were submitted.

ALCOHOL LICENSE – The Bazaar, LLC An application was submitted by Yogesh Kumar N. Dave to sell packaged beer and wine for off premises consumption at The Bazaar, LLC located at 186 N. Main Street. The applicant submitted all of the necessary paperwork and fees, and following a background check, Chief Alexander found the application to be compliant with the City’s guidelines and recommended approval of the license. A motion was made by Tiffany Walraven and seconded by Johnnie Miller to approve the Beer & Wine Retail License for the Bazaar, LLC at 186 N. Main St. The motion carried unanimously.

DOWNTOWN DEVELOPMENT AUTHORITY – Street Closure Request. The DDA submitted a schedule requesting the closure of various streets for 2015 events (see attached). Diane Moore made a motion to approve the street closure request as submitted. Tiffany Walraven seconded the motion that carried unanimously.

GEORGIA MUNICIPAL ASSOCIATION – Lease Agreement Resolution. The Council reviewed a lease agreement for the purchase of a backhoe for the Water/Wastewater Department. This equipment purchase is to include a trade in of a 2002 Caterpillar 420D. Funding for this lease was allocated in the 2015 Budget. A motion was made by Johnnie Miller to approve the lease resolution authorizing the lease of a 2015 Caterpillar 420 FITEST with GMA. Tiffany Walraven seconded the motion that was agreed upon by all.

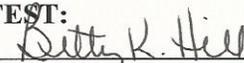
CLAXTON FIRE DEPARTMENT – Mutual Aid Agreement. Chief Waters submitted a Mutual Aid Agreement (see attached) between Claxton Fire and Pembroke Fire agreeing to provide assistance to each other in times of disaster. Upon review, the City Attorney advised that the document be amended to include signature lines for both Mayors. A motion was made by Tiffany Walraven, seconded by Diane Moore and unanimously agreed upon to approve the Mutual Aid Agreement.

COASTAL REGIONAL COMMISSION – Urban Redevelopment Plan A contract was submitted by the Coastal Regional Commission agreeing to provide technical assistance and planning services to develop an Urban Redevelopment Plan to assess housing and future plan implementation. A motion was made by Tiffany Walraven to enter into the agreement as presented and to fund the 2015 payment installment from the Planning & Zoning Contract Services line item in the 2015 budget. Johnnie Miller seconded the motion that carried unanimously.

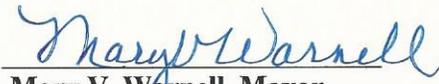
DEPARTMENT REPORTS No verbal reports issued.

COMMITTEE REPORTS The Water Committee met on February 6, 2015 and reviewed a request submitted by Wilson Pickett to discuss required connection and tap fees for 4 housing units he will be constructing on Shuman St. Johnnie Miller reported, in the form of a motion, that the Committee recommended that due to the Water Department being understaffed at this time, that the water and sewer tap fee be waived in exchange for the contractor providing all labor, equipment and material to complete the taps and that they will be installed by a licensed plumber and inspected by the city in accordance with EPD standards. The motion was seconded by Tiffany Walraven and agreed upon by all.

ADJOURNMENT Having no further business to discuss, the meeting was adjourned by the Mayor.

ATTEST:


Betty K. Hill, City Clerk



Mary V. Warnell, Mayor