

# PEMBROKE CITY COUNCIL MEETING MINUTES

July 13, 2015

The monthly meeting of the Pembroke City Council was held on Monday July 13, 2015 at 7:00 p.m. in the City Hall Council Chambers with the following members present: Mayor, Mary Warnell; Councilmembers; Johnnie Miller, Tiffany Walraven, Ernest Hamilton and Kimberly McGhee (7:08). Absent: Diane Moore. Also in attendance: City Administrator, Dustin Peebles and City Clerk, Betty Hill.

**CALL TO ORDER, INVOCATION & PLEDGE . . . . .** The meeting was called to order by Mayor Warnell; a moment of silence was observed for the invocation, which was followed by the pledge to the flag.

**ADOPTION OF MINUTES . . . . .** A motion was made by Tiffany Walraven to approve the minutes of the June 8, 2015 council meeting as presented. The motion was seconded by Ernest Hamilton and agreed upon by all.

**PUBLIC COMMENTS . . . . .** No comments were presented.

**GMA RECOGNITION . . . . .** The Mayor recognized City Councilman, Tiffany Walraven for receiving her Certificate of Distinction award from the Georgia Municipal Association following the completion of 204 hours of elected officials training. She also recognized Councilman, Kim McGhee for her Certificate of Achievement award which required 72 hours of training.

**DECLARATION OF SURPLUS . . . . .** The Public Works Department submitted a request to sell two ExMark mowers and one Ford F150 (see attached) on the GovDeals website as they are no longer in good working condition. A motion was made by Johnnie Miller to place the items on GovDeals, with the minimum bids as presented. The motion was seconded by Ernest Hamilton and approved by all.

**GEORGIA MUNICIPAL ASSOCIATION – Lease Agreement Resolution. . . . .** The Council reviewed a lease agreement for the purchase of a Tag Reader for the Police Department. This equipment will give the officers the ability to verify that the vehicles/owners have proper registrations and credentials. A motion was made by Tiffany Walraven to approve the lease resolution authorizing the purchase of a Tag Reader with GMA. Johnnie Miller seconded the motion that was agreed upon by all.

**AMERICAN LEGION Post 164 – Bucket Brigade Request . . . . .** A request was submitted by the American Legion Post 164 requesting permission to hold a Bucket Brigade on October 30, 2015 from 3:00 p.m. to 6:00 p.m. to raise funds for the Post. A motion was made by Tiffany Walraven, seconded by Johnnie Miller and agreed upon by all to approve the request, with the understanding that that an adjustment may need to be made to the hours so that participants are not in the roadway at nightfall.

**DEPARTMENT REPORTS . . . . .** Sharroll Fanslau invited everyone to attend National Night Out on August 1, 2015 from 5 p.m. to 8:30 p.m. at DuBois Square.

Chief Waters reported that he has purchased 3 generators, a pickup truck, tanker, containers and a storage building, for the Fire Department, through the Georgia Forestry Commission for \$2500.00.

**COMMITTEE REPORTS . . . . .** None issued.

**EXECUTIVE SESSION - Land Acquisition** . . . . . A motion was made by Tiffany Walraven and seconded by Ernest Hamilton to enter into an executive session to discuss a land acquisition. The motion carried unanimously.

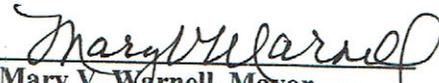
Following the executive session, a motion was made by Tiffany Walraven to exit the executive session and enter back into the open council meeting. The motion was seconded by Ernest Hamilton and agreed upon by all.

A motion was made by Tiffany Walraven to enter into a resolution (see attached) to purchase property at 310 S. Main Street, in the amount of \$15,500.00 which is located adjacent to current city property. The property will be used as a secondary Fire Station and funded by Fire Capital Outlay fees. The motion was seconded by Johnnie Miller and agreed upon by all.

**ADJOURNMENT** . . . . . The motion to adjourn the meeting was made by Tiffany Walraven, seconded by Ernest Hamilton and agreed upon by all.

**ATTEST:**

  
Betty K. Hill, City Clerk

  
Mary V. Warnell, Mayor