

Pembroke Planning and Zoning Commission

Minutes of the November 3, 2016 Meeting

The Pembroke Planning and Zoning Commission met on November 3, 2016 in the council room at City Hall. Present were: Charlotte Bacon, Linda Boyette, and Johnny Tuten, as well as Dain Reams, Secretary. After determining that a quorum was present to conduct business, the meeting was called to order.

Call to Order: Charlotte Bacon, chairperson, called the meeting to order.

Approval of the Agenda: The agenda was approved with one minor change: incorrect spelling of Linda Boyette's name.

Approval of the Minutes of the September 8, 2016 Meeting: After the minutes were reviewed by the commission members, Linda Boyette made the motion to accept the minutes as written, with Johnny Tuten seconding. The motion was passed by unanimous decision of those present.

New Business/Discussions

I. Amendment to Section 7-5 of Pembroke Zoning Code (Conditional Use)

After the introduction of this proposed edit, Ms. Bacon asked why this was necessary. Mr. Reams stated that he had noted that some conditional use permits were obtained, but not acted upon for some time, and that this was intended to add a sense of urgency to those permits (much like building permits). With only minor discussion, and Mrs. Bacon pointing out that 7-5(4) should read "recommend for approval or denial" instead of "granted", Ms. Boyette made the motion to recommend the change to the City Council, with Mr. Tuten seconding. The motion was unanimously passed by all present.

Old Business/Discussions

I. No Old Business

Adjournment: With no further business, Johnny Tuten made a motion that the meeting be adjourned with Mrs. Boyette seconding the motion and all present members approving.

The next meeting is 5 January 2017.

_____ Chairperson _____ Date

_____ Secretary _____ Date