

Pembroke Planning and Zoning Commission

Minutes of the March 23, 2015 Called Meeting

The Pembroke Planning and Zoning Commission met on Monday, March 23, 2015 at 7:00 pm in the council room at City Hall. The following members were present: Charlotte Bacon, Wayne Porter, Linda Boyette, Dave Williams, Johnny Tuten, and Kay Hughes, secretary. Also attending were Matthew Barrow, Betty Hill and Mary Warnell. After determining that a quorum was present to conduct business, the meeting was called to order.

Call to Order..... Charlotte Bacon, chairperson, called the meeting to order.

Approval of the AgendaThe agenda was approved with no changes.

Approval of the Minutes of the January 8, 2015 Meeting.....Dave Williams made a motion to accept the minutes as read. Johnny Tuten seconded the motion and all approved.

New Business.....The Planning Commission members reviewed the site plan for Sawmill Landing and the review made by the Department Heads of the City. All questions and concerns raised by the report from the Department Heads were addressed in writing by W.H. Gross Construction and Engineer Matthew Barrow. The Architectural and Landscaping Plan will address the City's Tree Ordinance and Sign Ordinance. The concern of a buffer area on the one side that does not have a natural buffer will be addressed with landscaping. All other questions and concerns of the Commission members were answered satisfactorily. A motion was made by Wayne Porter to approve the site plan and Dave Williams seconded the motion. All members voted yes to approve the motion.

Adjournment.....With no further business, Linda Boyette made a motion that the meeting be adjourned with Johnny Tuten seconding the motion and all members approving.

_____ Chairperson _____ Date

_____ Secretary _____ Date