

**PEMBROKE CITY COUNCIL
MEETING MINUTES
January 14, 2019**

The monthly meeting of the Pembroke City Council was held on Monday, January 14, 2019 at 7:00 p.m. in the City Hall Council Chambers with the following members present: Mayor Judy B. Cook; Councilmembers Johnnie Miller, Ernest Hamilton, Karen Lynn, Tiffany Walraven and Diane Moore. Attorney Dana Braun, City Administrator Alex Floyd, and City Clerk, Sharroll Fanslau were also present.

CALL TO ORDER . . . The meeting was called to order by Mayor Cook.

INVOCATION . . . The invocation was given by Johnnie Miller.

PLEDGE OF ALLEGIANCE . . . The Pledge of Allegiance was led by the Mayor and Council.

ADOPTION OF MINUTES . . . A motion to adopt the minutes as presented on the December 10, 2018 council meeting was made by Tiffany Walraven; seconded by Diane Moore and agreed upon by all.

PUBLIC COMMENTS . . . None

RESOLUTION – Recognition of Mr. Eddie Warren and Mr. Paine Bacon

ELECTION OF MAYOR PRO-TEM . . . A motion was made by Tiffany Walraven to name Johnnie Miller as Mayor Pro-tem; a second was made by Karen Lynn and agreed upon by all.

APPOINTMENTS – Interim Police Chief - A motion was made by Diane Moore to name Bill Collins as Interim Police Chief; a second was made by Ernest Hamilton and agreed upon by all.

City Clerk – A motion was made by Johnnie Miller to name Sharroll Fanslau as City Clerk; a second was made by Karen Lynn and agreed upon by all.

DESIGNATION OF DEPOSITORY - A motion was made by Tiffany Walraven to name First Bank of Coastal Georgia as the City of Pembroke's 2019 Depository; a second was made by Diane Moore and agreed upon by all.

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MAYOR’S FY2019 COMMITTEE APPOINTMENTS . . . The Mayor announced that the 2019 Committee Appointments will remain the same as 2018. No changes. Committees as follows:

POLICE	HAMILTON/MOORE
FIRE	HAMILTON/MOORE
FINANCE	WALRAVEN/MILLER
RECREATION	MILLER / LYNN
STREET	MILLER / LYNN
WATER	HAMILTON / MOORE
HUMAN RESOURCES	LYNN / WALRAVEN
CEMETERY	MOORE / WALRAVEN

2019 COMPENSATION OF EMPLOYEES . . . A motion was made by Tiffany Walraven to accept the City of Pembroke’s 2019 Compensation recommendation for employees as presented; a second was made by Diane Moore and agreed upon by all.

RESOLUTION – 2019 CDBG Application . . . Alex Floyd read the Resolution. A motion was made by Diane Moore to adopt the resolution as presented; a second was made by Tiffany Walraven and agreed upon by all.

RESOLUTION – Fair Housing . . . Alex Floyd read the Resolution. A motion was made by Karen Lynn to adopt the resolution as presented; a second was made by Tiffany Walraven and agreed upon by all.

BID AWARD FOR LANDSCAPING CONTRACT . . . Alex Floyd reported that RFP’s were placed, and fourteen applications were received. After meeting with the street committee, Floyd made a recommendation that Ghost Coast Landscaping be awarded the contract in the amount of \$8304.00. A motion was made by Tiffany Walraven to award the bid as presented; a second was made by Johnnie Miller and agreed upon by all.

PLANNING AND ZONING / PUBLIC HEARING

Conditional Use – home occupation for Jennifer Hogan. A motion was made by Tiffany Walraven to approve the request as presented; a second was made by Karen Lynn and agreed upon by all.

DEPARTMENT REPORTS . . .

Police Department – Chief Bill Collins gave a report on the update and progression of the new Courtware software program.

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Chief Collins introduced Officer David Mizell of the Pembroke Police Department and announced the promotion of Officer Mizell to Corporal. Mrs. Mizell assisted Chief Collins in pinning Corporal Mizell.

Fire – None

DDA – Director Renee Hernandez introduced Troop Leader Amanda Hankston with the Pembroke Girl Scout Troop. Ms. Hankston introduced Savannah, a local girl scout who then presented a request for February 9th through March 2 to use the downtown parking lot one day to sell girl scout cookies. A motion was made by Tiffany Walraven to approve the request; a second was made by Diane Moore and agreed upon by all.

COMMITTEE REPORTS . . . None

EXECUTIVE SESSION (if needed) . . . Discussion, Personnel, Litigation, Real Estate

ADJOURNMENT . . . Having no further business to come before the City Council, a motion to adjourn the meeting was made by Diane Moore, seconded by Johnnie Miller and agreed upon by all.

ATTEST:

Sharroll Fanslau, City Clerk

Judy B. Cook, Mayor