

PEMBROKE CITY COUNCIL

MEETING MINUTES

December 9, 2019

The monthly meeting of the Pembroke City Council was held on Monday, December 9, 2019 at 7:00 p.m. in the City Hall Council Chambers with the following members present: Mayor Judy B. Cook; Councilmembers Ernest Hamilton, Karen Lynn, Diane Moore, Johnnie Miller and Tiffany Walraven. City Administrator Alex Floyd and City Clerk Sharroll Fanslau were also present.

CALL TO ORDER . . . The meeting was called to order by Mayor Cook.

INVOCATION . . . The invocation was given by Johnnie Miller.

PLEDGE OF ALLEGIANCE . . . The Pledge of Allegiance was led by the council.

ADOPTION OF MINUTES . . . A motion to adopt the minutes as presented of the November 18, 2019 council meeting was made by Tiffany Walraven; seconded by Karen Lynn and agreed upon by all.

PUBLIC COMMENTS – none

PARADE GRAND MARSHAL ANNOUNCEMENT – Renee Hernandez, Director of the Downtown Development Authority presented this year's parade grand marshal as Herbie Benton. Mr. Benton was given a sash and plaque.

ORDINANCE FOR SOIL & EROSION . . . A motion to dispense of the reading of the entire ordinance and approve the 1st reading was made by Tiffany Walraven; seconded by Karen Lynn and agreed upon by all.

ORDINANCE REGARDING SPEED BUMPS . . . A motion to dispense of the reading of the entire ordinance was made by Diane Moore; seconded by Karen Lynn and agreed upon by all. A motion to approve and adopt the ordinance was made by Tiffany Walraven; seconded by Diane Moore and agreed upon by all. This constitutes second reading and adoption of the ordinance.

AMENDMENT AND ADOPTION . . . 2018 Budget

Total changed from \$2,099,441 to \$2,199,441

SAMHSA Amended from \$31,736 to \$131,736 per auditor

A motion to amend and adopt the change was made by Tiffany Walraven; seconded by Johnnie Miller and agreed upon by all.

AMENDMENT AND ADOPTION . . . 2019 Budget

Total changed from \$2,396,411 to \$2,461,703

Police Department to correct for the purchase of two new vehicles/equipment. Revenue from the loan needed to be booked and expenses for repayment needed to be added.

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Correction of \$64,292. Original budget of \$592,212 changed to \$656,504.
BCDFC corrected from original \$6000 to \$7000. Correction of \$1000.
Total change from \$2,396,411 to \$2,461,703. A motion to approve was made by Diane Moore; seconded by Johnnie Miller and agreed upon by all.

APPROVAL AND ADOPTION OF 2018 AUDIT . . . A motion to approve and adopt the 2018 audit as presented by Lanier, Deal, and Proctor by Johnnie Miller; seconded by Karen Lynn and agreed upon by all.

PLANNING AND ZONING / PUBLIC HEARING ...The Mayor opened the public hearing. Alex Floyd presented a request by Linda Lane to set a mobile home at Hwy 67 and Anderson St. A motion to deny the request was made by Karen Lynn; seconded by Tiffany Walraven and agreed upon by all. Ernest Hamilton recused himself. The Mayor closed the public hearing. The council was addressed asking for an explanation. Alex Floyd explained our ordinances.

DEPARTMENT REPORTS

Written reports given by **Police, Fire, Water, Street, Mechanic, Downtown Development Authority and City Clerk.**

COMMITTEE REPORTS

Police – A motion to approve a name change for Alcohol License for ElCheapo was made by Diane Moore; seconded by Tiffany Walraven and agreed upon by all.

Finance – A motion to move designated funds from First Bank of Coastal Georgia to Ameris Bank was made by Tiffany Walraven; seconded by Karen Lynn and agreed upon by all.

A motion to make end of the year employee adjustments as presented was made by Tiffany Walraven; seconded by Karen Lynn and agreed upon by all.

Water – A motion was made to adjust Billy Conley’s water bill to used water amount and waive sewer by Johnnie Miller; seconded by Ernest Hamilton and agreed by all.

EXECUTIVE SESSION (if needed) – Discussion, Personnel, Litigation, Real Estate

None

ADJOURNMENT - Having no further business to come before the City Council, a motion to adjourn the meeting was made by Tiffany Walraven, seconded by Ernest Hamilton and agreed upon by all.

ATTEST:

Sharroll Fanslau, City Clerk

Judy B. Cook, Mayor