

PEMBROKE CITY COUNCIL

MEETING MINUTES

February 11, 2019

The monthly meeting of the Pembroke City Council was held on Monday, February 11, 2019 at 7:00 p.m. in the City Hall Council Chambers with the following members present: Mayor Judy B. Cook; Councilmembers Johnnie Miller, Ernest Hamilton, Karen Lynn, Tiffany Walraven and Diane Moore. Attorney Dana Braun and City Clerk, Sharroll Fanslau were also present.

CALL TO ORDER . . . The meeting was called to order by Mayor Cook.

INVOCATION . . . The invocation was given by Richard McCoy.

PLEDGE OF ALLEGIANCE . . . The Pledge of Allegiance was led by the Mayor and Council.

ADOPTION OF MINUTES . . . A motion to adopt the minutes as presented on the January 14, 2019 council meeting was made by Johnnie Miller; seconded by Ernest Hamilton and agreed upon by all.

PUBLIC COMMENTS . . . None

PROCLAMATION FOR ARBOR DAY . . . A proclamation declaring February 15, 2019 was read by Renee Hernandez and approved by Mayor Judy B. Cook.

DOWNTOWN PARKING LOT REQUEST . . . A request was presented by the Bryan County Middle School football team to use the city parking lot for a fundraiser yard sale on April 13, 2019 from 8:00 a.m. until 2:00 p.m. A motion to approve the request was made by Tiffany Walraven; seconded by Karen Lynn and agreed upon by all.

RESOLUTION – Bryan County Board of Commissioners Service Delivery Strategy Extension was presented. A motion to approve the extension was made by Karen Lynn; a second by Diane Moore and agreed upon by all.

AMENDMENT OF CONTRACT . . . Dana Braun, Attorney for the City, discussed and advised that the contract with Allgreen Service needs to be amended in Section 14 and in Section 3.10. A motion to amend the contract as recommended was made by Tiffany Walraven; seconded by Diane Moore and agreed upon by all.

PLANNING AND ZONING / PUBLIC HEARING

Conditional Use – home occupation for Dennis Sell. A motion was made by Diane Moore to approve the request as presented; a second was made by Tiffany Walraven and agreed upon by all.

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DEPARTMENT REPORTS . . .

Downtown Development Authority – Renee Hernandez reminded everyone that this Friday, February 15, 2019 there will be a Chili Cookoff at the Harn Center between 11:30 and 1:00 sponsored by the North Bryan Chamber of Commerce. The City will have several departments entered. Also, Arbor Day, Friday, February 15, the DDA/Tree City will be selling starter trees. DDA t-shirts are available for purchase at Owens, Storehouse Salvage and PAC.

Fire Department – NONE

Police Department – NONE due to Chief Collins being out of town on training

COMMITTEE REPORTS . . .

Fire – A motion was made by Diane Moore to declare the water truck (a/k/a the green monster) as surplus; a second was made by Ernest Hamilton and agreed upon by all.

Fire – A motion was made by Diane Moore to pave the designated area driveway/parking area at Fire Station #2; a second was made by Ernest Hamilton and agreed upon by all.

Human Resources – A motion was made by Tiffany Walraven to hire a mechanic for the city; a second was made by Johnnie Miller and agreed upon by all. Human Resources committee directed the city clerk to prepare a proper job description and advertise as soon as possible.

EXECUTIVE SESSION (if needed) . . . Discussion, Personnel, Litigation, Real Estate

ADJOURNMENT . . . Having no further business to come before the City Council, a motion to adjourn the meeting was made by Johnnie Miller, seconded by Ernest Hamilton and agreed upon by all.

ATTEST:

Sharroll Fanslau, City Clerk

Judy B. Cook, Mayor