

**PEMBROKE CITY COUNCIL MEETING
MINUTES
FEBRUARY 14, 2022**

The regular meeting of the Pembroke City Council was held on Monday, February 14, 2022, at City Hall with the following members present: Mayor Judy Cook, Mayor Pro-Tem Tiffany Walraven, Councilmembers Ernie Hamilton, Karen Lynn, Diane Moore and Johnnie Miller. Also present were City Attorney Dana Braun, Police Chief William Collins, Fire Chief Peter Waters and City Clerk Cathy Rushing.

CALL TO ORDER...Mayor Cook called the meeting to order at 7:00 pm.

INVOCATION...Councilman Johnnie Miller gave the invocation.

PLEDGE OF ALLEGIANCE...Mayor Pro-Tem Tiffany Walraven led the Pledge of Allegiance.

ADOPTION OF MINUTES...Councilwoman Moore made a motion to approve the minutes from the Regular Meeting of January 10, 2022. Mayor Pro-Tem Walraven seconded the motion and it passed. Mayor Pro-Tem Walraven then made a motion, with a second by Councilwoman Moore, to approve the minutes from the Called Meeting of January 31, 2022. The motion passed.

PUBLIC COMMENTS...Wade Herring, candidate for Congress in Georgia's 1st District introduced himself to Council and those in attendance. He stated that he has a common sense and common decency approach, and he looks forward to making a positive change. He reminded everyone that the Primary is May 24th and then the General Election in November. He thanked Council for what they do for the citizens of Pembroke.

PROCLAMATION...Councilwoman Lynn read a Proclamation declaring the week of February 13-19, 2022, as FBLA Week in the City of Pembroke.

SECOND READING...Mayor Cook presented an Ordinance to Amend the Zoning Ordinance for the City of Pembroke, Georgia to include a fee schedule of \$100.00 for Demolition Permits. Councilman Miller made a motion to dispense of the reading of the entire document. Councilman Hamilton seconded the motion and it passed. Councilwoman Moore then made a motion to adopt the Ordinance to Amend the Zoning Ordinance for the City of Pembroke, Georgia to include a fee schedule of \$100.00 for Demolition Permits. Councilwoman Lynn seconded the motion. The motion passed.

RESOLUTION...Mayor Cook then presented a Resolution Placing Restrictions and Conditions on Issuance of Building Permits and Moratorium on New Sewer Lateral Lines and/or Sewer Connections That Will Increase Wastewater Flow. Mayor Pro-Tem Walraven made a motion to dispense with the reading of the entire document. Councilwoman Lynn seconded the motion and it passed. Mayor Pro-Tem Walraven then made a motion to adopt the Resolution. Councilwoman Moore seconded the motion. The motion passed.

PROCLAMATION...At this time Councilman Miller read a Proclamation declaring the month of February 2022, as Black History Month. He then presented the Proclamation to the President and members of the NAACP.

APPROVALS...Councilwoman Moore made a motion, with a second by Councilwoman Lynn, to approve the request from the BCHS Band Boosters to hold a Bucket Brigade on March 5th from 9am until 4pm, with a rain date of March 19th. The motion passed.

Councilman Miller made a motion to approve the proposed changes to the Annual Leave Policy, except for the Juneteenth holiday. Councilwoman Moore seconded the motion and it passed.

Mayor Pro-Tem Walraven made a motion to approve ALGA, Inc. as the Administrative Firm for the 2022 CDBG. Councilwoman Moore seconded the motion. The motion passed.

Mayor Pro-Tem Walraven then made a motion, with a second by Councilwoman Lynn, to approve M.E. Sack Engineering as the Engineering Firm for the 2022 CDBG. The motion passed.

Councilman Miller made a motion to approve the request from Phillip Sapp on behalf of First Baptist Church to use the city's grassy lot across from city hall for parking during their event planned for March 5, 6, 11, 12, 13. Councilman Hamilton seconded the motion and it passed.

Mayor Pro-Tem Walraven presented the proposal from Gilbert+Associates, Inc. for Professional Services Grants Planning and Management for the CHIP grant. Councilwoman Moore made a motion to approve the proposal. Councilwoman Lynn seconded the motion and it passed.

PUBLIC HEARINGS...

At this time Mayor Cook opened the Public Hearing on the rezoning petition of Lawrence Alexander Home LLC/Lawrence A. Long, to rezone the property located on North Main Street, Parcel Number 012 003, from its present zoning of R-1 to R-3. Mayor Cook stated that the comments in favor of would speak first, and then the ones against next. She asked that the speaker come to the podium, state their name, and address, and then make their comments. Lawrence Long, the petitioner, from Effingham County stated that he would like to rezone the property from R-1 to R-3 to build townhomes. He said that he has built several homes in the area. He knows that there are concerns about wetlands but that the homesites will be on road frontage and there will be no encroachment of property owners on back. With no further comments, Mayor Cook adjourned this Public Hearing.

Mayor Cook opened the Public Hearing on the rezoning petition of DCCJ Properties LLC/Harron Lee, to rezone the property located on Rogers Road, Parcel Number 0121 063, from its present zoning of A-5 to R-3. Harron Lee, petitioner, from CeCe Road, Ellabell, stated that he would like to rezone in order to build townhomes. He said that the area is surrounded by high density housing, and he feels like this would meet the needs within the city. Having no further comments, Mayor Cook adjourned the Public Hearing.

Mayor Cook then opened the Public Hearing on the rezoning petition of DCCJ Properties LLC/Harron Lee, to rezone the property located on Harry Hagan Road, Parcel Number 0901 013, from its present zoning of R-1 to R-3. Harron Lee, petitioner, from CeCe Road, Ellabell, stated that he was asking for conditional approval for 3 acres of the parcel for townhomes.

Lawrence Long spoke saying that the city needs this type of affordable housing. He said that all 3 of these parcels presented tonight are good for the community.

Julian Nicholson of 59 Vandiver Street requested information about the city's water/sewer. Mayor Cook gave him written information about the sewer and asked him to stay after the meeting and she would answer his water questions. He said that if the city approves the change in zoning to R-3, it will negatively impact the community. He said that he is fine with the current zoning to build homes.

Michael Doyle of 39 Harry Hagan Road stated that he has issues with the R-3 zoning. He said that he loves the community that he lives in and is opposed to townhomes and apartments.

Ron Kiser of 47 Harry Hagan Road said that Harry Hagan Road is not big enough to handle zone R-3 traffic.

Harron Lee spoke again to clarify public concerns. He said that the 3-acre section would limit the townhomes to 30 units and that R-3 does not allow for apartments.

With no further comments, Mayor Cook adjourned the Public Hearing.

FIRST READINGS... Mayor Pro-Tem Walraven made a motion to dispense with the reading of the entire document of the proposed Map Amendment rezoning property located on North Main Street, Parcel Number 012 003, from its present zoning of R-1 to R-3. Councilwoman Moore seconded the motion and it passed. This constitutes the First Reading.

Mayor Pro-Tem Walraven then made a motion to dispense with the reading of the entire document of the proposed Map Amendment rezoning property located on Rogers Road, Parcel Number 1021 063, from its present zoning of A-5 to R-3. Councilwoman Lynn seconded the motion. The motion passed. This constitutes the First Reading.

Councilwoman Moore made a motion to dispense with the reading of the entire document of the proposed Map Amendment rezoning property located on Harry Hagan Road, Parcel Number 0901 013, from its present zoning of R-1 to R-3. Councilwoman Lynn seconded the motion and it passed. This constitutes the First Reading.

Mayor Pro-Tem Walraven stated that pursuant to Section 8-1(9) Council request that the petitioners submit a Conceptual Site Plan before the Second Reading to help Council determine if the rezoning is acceptable for Parcel 012 003 located on North Main Street and Parcel 0901 013 located on Harry Hagan Road.

DEPARTMENT REPORTS... Police Chief Collins reported that he had an injured officer that would be returning to work tomorrow and that things have been running smoothly.

Fire Chief Waters gave Council a report about Code Enforcement issues.... spoke with the owners of 475 Harn Street and was advised that the property has been sold. Spoke with the owner of 37 Ware Street and was informed that they are planning to remove the structure in the next 2 months.

31 Kent Street has been torn down. The house by the American Legion on Hwy 280 has been torn down. The property at 409 Benton Street is 85% completed.

Mayor Pro-Tem Walraven made a motion to adjourn to Executive Session to discuss a Personnel Matter. Councilwoman Moore seconded the motion and it passed.

Councilman Miller made a motion to adjourn. Councilwoman Lynn seconded the motion and it passed. The meeting adjourned at 8:40.

ATTEST:

Cathy D. Rushing, City Clerk

Judy B. Cook, Mayor