

PEMBROKE CITY COUNCIL

MEETING MINUTES

March 9, 2020

The monthly meeting of the Pembroke City Council was held on Monday, March 9, 2020 at 7:00 p.m. in the City Hall Council Chambers with the following members present: Mayor Judy B. Cook; Councilmembers Ernest Hamilton, Karen Lynn, Diane Moore, and Johnnie Miller. City Administrator Alex Floyd, City Attorney Dana Braun, and City Clerk Sharroll Fanslau were also present.

CALL TO ORDER . . . The meeting was called to order by Mayor Cook.

INVOCATION . . . The invocation was given by Alex Floyd.

PLEDGE OF ALLEGIANCE . . . The Pledge of Allegiance was led by City Council.

ADOPTION OF MINUTES . . . A motion to adopt the minutes as presented of the February 10, 2020 council meeting was made by Karen Lynn; seconded by Johnnie Miller and agreed upon by all.

PUBLIC COMMENTS – none

CDBG 2020 RECOMMENDATION AND APPROVAL OF PROPOSALS . . . Due to a conflict of interest regarding this matter, Johnnie Miller recused himself during these proposals.

Alex Floyd presented a recommendation to the Mayor and Council that ALGA be named as administrator to the 2020 CDBG Grant. A motion to approve was made by Diane Moore; a second by Karen Lynn and approved by all.

Alex Floyd presented a recommendation to the Mayor and Council that M.E. Sack Engineering be named as the engineer to the 2020 CDBG Grant. A motion to approve was made by Karen Lynn; a second by Diane Moore and approved by all.

Alex Floyd presented a recommendation to the Mayor and Council that all required documents be executed and we proceed with the 2020 CDBG Grant. A motion to approve was made by Diane Moore; a second by Karen Lynn and approved by all.

Being completed with no further discussion, Johnnie Miller returned to council.

SURPLUS REQUEST . . . A request was made by the Water Department to surplus and dispose of scrap water meters located at the city yard. A motion to declare the surplus and dispose of it was made by Diane Moore. A second was made by Ernie Hamilton and agreed upon by all.

PLANNING AND ZONING / PUBLIC HEARING ... Appointment of Board Member – postponed until April Council.

DEPARTMENT REPORTS

Alex Floyd – Alex requested a sub-contract be allowed with Lott & Barber placing the backup generator originally meant for city hall to the maintenance shop. A motion was made by Diane Moore; seconded by Ernest Hamilton and agreed upon by all.

Alex also mentioned there would be a meeting with Lott & Barber on Tuesday at 2:00 pm at city hall.

Further, there are sewer issues due to the rain last week. Keith Cook has reported to the Mayor and council and the issues are being handled as best as possible in conjunction with EPD.

COMMITTEE REPORTS

Police Department – Chief Collins announced that the police department is currently working on six different grants. He presented the “COPS” grant to the council for approval. A motion for approval was made by Johnnie Miller; seconded by Karen Lynn and agreed upon by all. He also mentioned he has hired a temporary part-time intern to assist him. There was a spill at the police station which has forced them to relocate to city hall and the sub-station for an estimated 3-6 months. The server for the police department and all secure records will be moved to city hall and kept in the records vault. Also, due to the rains the governor declared a state of emergency, which included our county and city. We may be able to file a claim for the damage.

Downtown Development Authority – Renee Hernandez, Director announced the replacement of board member Kim Kroyman by Carla Nelson. A motion to approve was made by Diane Moore; seconded by Johnnie Miller and agreed upon by all.

There will be an event on May 16, adults only, over the age of 18. The event known as Downtown Hoedown requested road closure of Railroad Street between Ledford and Main Street for the hours of 11:00 am to 10:00 pm. A motion to approve was made by Karen Lynn; seconded by Diane Moore and agreed upon by all. Further, Mrs. Hernandez submitted an alcohol permit for the event. Council will advise her.

All other written reports given by **Fire, Water, Street, Mechanic, and City Clerk.**

Other - Johnnie Miller announced a meeting will be held, and that the public is encouraged to attend on April 20, 2020. The meeting will be conducted by Ash Branch Manor and present information and answer questions and any concerns. The location will be at Mt. Moriah Church here in Pembroke.

EXECUTIVE SESSION (if needed) – Discussion, Personnel, Litigation, Real Estate - none

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ADJOURNMENT - Having no further business to come before the City Council, a motion to adjourn the meeting was made by Diane Moore, seconded by Karen Lynn and agreed upon by all.

ATTEST:

Sharroll Fanslau, City Clerk

Judy B. Cook, Mayor