

**PEMBROKE CITY COUNCIL MEETING
MINUTES
APRIL 11, 2022**

The regular meeting of the Pembroke City Council was held on Monday, April 11, 2022, at City Hall with the following members present: Mayor Judy Cook, Mayor Pro-Tem Tiffany Walraven, Councilmembers Diane Moore, Ernest Hamilton, Karen Lynn, and Johnnie Miller. Also present were City Attorney Dana Braun, City Administrator Toby Harris, Police Chief William Collins, Fire Chief Peter Waters, DDA Director Raul Secundino, and City Clerk Cathy Rushing.

CALL TO ORDER...Mayor Cook called the meeting to order at 7:00 pm.

INVOCATION...Councilman Johnnie Miller gave the invocation.

PLEDGE OF ALLEGIANCE...Mayor Pro-Tem Tiffany Walraven led the Pledge of Allegiance.

ADOPTION OF MINUTES...Councilwoman Moore made a motion to adopt the minutes from the meeting of March 14, 2022. Mayor Pro-Tem Walraven seconded the motion and it passed.

PUBLIC COMMENTS...There were none.

PUBLIC HEARINGS...The Mayor called to order the Public Hearing on a rezoning request from Lawrence Alexander Homes to change parcel number P012 003, located on Hwy 67, from R-1 to R-3. This zoning change would allow for development of townhomes and single-family homes in a proposed subdivision. Having no comments from the public, the mayor closed the hearing.

At this time Mayor Cook recused herself from the next hearing stating that she had family in this area. Mayor Pro-Tem Walraven then called to order the Public Hearing on a rezoning request from DCCJ Properties, LLC to change parcel number P0901 013, located on Harry Hagan Road, from R-1 to R-3. This zoning change would allow for development of townhomes and single-family homes in a proposed subdivision. Mayor Pro-Tem Walraven asked for public comments in favor of the rezoning. Herron Lee with DCCJ Properties stated that he has changed to 24 townhomes and will keep the remaining acres at the current zoning of R-1. Teresa Anderson of 130 Harry Hagan Road commented that she and her brother who lives by her, have no problem with this development coming in behind and beside their homes. Mayor Pro-Tem Walraven then asked for comments against the rezoning. Mike Neagley of 103 Patterson commented that he is against this development coming in behind his house. He says that it will invade his privacy and that the traffic situation is bad enough as it is, and this will make it worse. Julian Nicholson of 59 VanDiver Street stated that safety is an issue and that though there will be a little buffer, it will take down the value of the surrounding properties. Michael Doyle of 39 Harry Hagen Rd commented that he doesn't think that townhomes belong on Harry Hagen Rd. He has concerns about trucks going under the guide wire and he doesn't believe that this project will benefit Pembroke. Ross Hair of 193 Patterson stated that he is against this project. Stacey Nicholson says that there is only 1 road in and out and she has concerns that this will be a problem, especially if there were an emergency like the city experienced in the past week. Charlotte Bacon, Chairman of Planning and Zoning stated that there will be a walkway through the subdivision over to Patterson. With no further comments, Mayor Pro-Tem Walraven closed the public hearing.

Mayor Cook called to order the Public Hearing on a rezoning request from DCCJ Properties, LLC to change parcel number P0121 063, located on Rogers Road, from A-5 to R-3. This zoning change would allow for development of townhomes. Mayor Cook asked for comments in favor of the rezoning. Herron Lee with DCCJ Properties stated that this would be an entire community of townhomes. There were no further comments. Mayor Cook closed the public hearing.

APPROVAL...Mayor Cook asked City Clerk Cathy Rushing to present the request for approval. City Clerk Cathy Rushing explained that one of the city's employees, Lawquina Gilliard, owns property in the project area activity location for the FY 2022 CDBG, which creates a conflict of interest. Because of this, documents notifying DCA of this conflict are required. Ms. Gilliard has stated that she will comply with the Conflict-of-Interest guidelines by not discussing the FY 2022 CDBG. Furthermore, at any meeting where the CDBG project is to be discussed, she will excuse herself and leave the room until the discussion is concluded. City Clerk Cathy Rushing asks Council to approve the documents to send to DCA concerning this matter. Councilwoman Lynn made a motion, with a second by Councilwoman Moore, to approve the Conflict-of-Interest Documents. The motion passed.

SECOND READINGS...Mayor Cook presented the second reading of the proposed Map Amendment rezoning property located on North Main Street (Hwy 67), Parcel Number P012 003, from its present zoning of R-1 to R-3. Mayor Pro-Tem Walraven made a motion to table the second reading until June. A conceptual site plan must be received before approval. Councilwoman Lynn seconded the motion and it passed.

Mayor Cook recused herself from the next order of business.

Mayor Pro-Tem Walraven presented the second reading of the proposed Map Amendment rezoning property located on Harry Hagan Road, Parcel Number P0901 013, from its present zoning of R-1 to R-3. Councilwoman Moore made a motion to approve the rezoning application for Parcel 0901 013, Harry Hagan Road from R-1 to R-3 subject to the following conditions: that prior to the issuance of any permits for the property, that a final plat for the entire Parcel 0901 013 must have been approved by Council and recorded, and that the final plat must conform to the conceptual plan that has been presented to Council, including, but not limited to, the buffers as shown on the conceptual plan and lots #02 through #47 being restricted to single family residences and of a minimum lot size as per the R-1 zoning requirements. Councilwoman Lynn seconded the motion and it passed.

Mayor Cook presented the second reading of the proposed Map Amendment rezoning property located on Rogers Road, Parcel Number P0121 063, from its present zoning of A-5 to R-3. Councilman Miller made a motion to approve, with a second by Councilwoman Lynn. The motion passed.

DEPARTMENT REPORTS...City Administrator Toby Harris introduced himself and stated that in light of recent events he wanted to say that he has been amazed at this community and how everyone came together and worked as a unit. He thanked City Council for allowing him to serve the citizens of Pembroke.

Police Chief Collins reported that we are out of the emergency operations phase. He said there were 50 houses and businesses damaged in Pembroke. They are working with the county to make sure Pembroke has all the resources needed. He commented that Fire Chief Waters has done a great job.

Fire Chief Waters reported that 70% of the debris removal is completed.

Police Chief Collins told Council that we have access to a storm siren, and they will be working to get it operational.

Councilman Miller thanked everyone for looking out for each other.

With no further business, Mayor Pro-Tem Walraven made a motion to adjourn. Councilman Hamilton seconded the motion and it passed. The meeting adjourned at 7:34 pm.

ATTEST:

Cathy D. Rushing, City Clerk

Judy B. Cook, Mayor