

PEMBROKE CITY COUNCIL

MEETING MINUTES

April 13, 2020

The monthly meeting of the Pembroke City Council was held on Monday, March 9, 2020 at 7:00 p.m. through ZOOM webcast teleconference with the following members present: Mayor Judy B. Cook; Councilmembers Ernest Hamilton, Karen Lynn, Diane Moore, and Tiffany Walraven. City Administrator Alex Floyd, City Attorney Dana Braun, and City Clerk Sharroll Fanslau were also present. Also in attendance were Peter Waters, Bill Collins, Renee Hernandez, and Jeff Whitten.

CALL TO ORDER . . . The meeting was called to order by Mayor Cook.

INVOCATION . . . The invocation was given by Alex Floyd.

PLEDGE OF ALLEGIANCE . . . The Pledge of Allegiance was led by Ellis Floyd.

MAYOR'S STATEMENT REGARDING COVID-19 & COMMUNITY SAFETY . . . (see attached)

ADOPTION OF MINUTES . . . A motion to adopt the minutes as presented of the March 9, 2020 council meeting was made by Tiffany Walraven; seconded by Diane Moore and agreed upon by all.

A motion to adopt the minutes as presented of the March 16, 2020 called council meeting was made by Diane Moore; seconded by Ernest Hamilton and agreed upon by all.

PUBLIC COMMENTS – none

UPDATE REGARDING COVID-19 . . . Chief Collins updated everyone on Georgia statistics with 13,315 cases and 464 deaths. Bryan County has had 31 cases and 2 deaths. Personal Protection Equipment (PPE) is still needed for our first responders.

Storm update from this morning – no damage known of.

RESOLUTION . . . A resolution endorsing the Railroad Project for Pembroke was presented by Alex Floyd. A Ga. DOT consultant has checked all 26 crossings in North Bryan County and has recommended S. Industrial to have an arm and bell/whistle; also to close the crossing at Buck Lane. The railroad will handle maintenance to the site lines but not paving. This must meet GDOT standards. A motion to adopt the resolution was made by Diane Moore; seconded by Ernest Hamilton and agreed upon by all.

PLANNING AND ZONING / PUBLIC HEARING . . .

Appointment of Board Member – A recommendation was made by Alex Floyd to place Anne Barton on the board. A motion to appoint Anne Barton to the P & Z board was made by Tiffany Walraven; seconded by Diane Moore and agreed upon by all

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Missouri Hairston/care of Marian McNeal 1080 Ash Branch Rd – Mr. Floyd explained there was a large frame house which is not repairable on this property. The owners would like to demolish it and replace it with a new mobile home which meets all set backs and all new requirements. A motion to approve was made by Karen Lynn; seconded by Ernest Hamilton and agreed upon by all.

Herb Family – Cameron Rivers, 694 Harry Hagan Rd. mobile home placement. A motion to approve was made by Diane Moore; seconded by Karen Lynn and agreed upon by all providing all new requirements are met.

Mincey Family – 90 day extension. A request for a variance to allow a 90 day extension to complete brick skirting due to the COVID-19 causing a delay was made. A motion to approve was made by Karen Lynn; seconded by Tiffany Walraven and agreed upon by all.

Mr. Floyd made note that Bobby Simmons on Bing St. is still on track.

DEPARTMENT REPORTS

William Collins – The flooding this morning was handled quickly with the Police and Fire

Peter Waters – The Easter Bunny provided by Pembroke Fire Department was a huge hit

Birthday Parade – The Police and Fire Department will have a birthday parade for anyone who is currently at home while the stay-in-place order is in effect. We will require a two day notice

COMMITTEE REPORTS

Mayor – The Mayor noted that the recent CHIP grant of \$300,000 has been increased to \$600,000

Downtown Development Authority – Renee Hernandez, Director announced there was a current shop local promotion. T-shirt fundraiser for small business donations is also currently going on. Also a reminder to continue telling everyone to complete the census. We can assist. We need to put it in newsletter.

All other written reports given by **Water, Street, and Mechanic.**

EXECUTIVE SESSION (if needed) – Discussion, Personnel, Litigation, Real Estate - none

ADJOURNMENT - Having no further business to come before the City Council, a motion to adjourn the meeting was made by Diane Moore, seconded by Karen Lynn and agreed upon by all.

ATTEST:

Sharroll Fanslau, City Clerk

Judy B. Cook, Mayor