

PEMBROKE CITY COUNCIL

MEETING MINUTES

July 8, 2019

The monthly meeting of the Pembroke City Council was held on Monday, July 8, 2019 at 7:00 p.m. in the City Hall Council Chambers with the following members present: Mayor Judy B. Cook; Councilmembers Ernest Hamilton, Karen Lynn, Diane Moore, Johnnie Miller and Tiffany Walraven. Attorney Dana Braun, City Administrator Alex Floyd, and City Clerk, Sharroll Fanslau were also present.

CALL TO ORDER . . . The meeting was called to order by Mayor Cook.

AMENDMENT TO AGENDA TO INCLUDE declaration of surplus, declaration of salvage, mobile food truck ordinance.

INVOCATION . . . The invocation was led by Alex Floyd.

PLEDGE OF ALLEGIANCE . . . The Pledge of Allegiance was led by the council.

ADOPTION OF MINUTES . . . A motion to adopt the minutes as presented of the June 10, 2019 council meeting was made by Tiffany Walraven; seconded by Karen Lynn and agreed upon by all.

A motion to adopt the minutes as presented of the June 11, 2019 called council meeting was made by Karen Lynn; seconded by Tiffany Walraven and agreed upon by all.

PUBLIC COMMENTS . . . none

STRUCTURAL STABILITY OF GYM . . . A motion was made by Johnnie Miller to proceed with a structural stability test of the old gym by Lott and Barber not to exceed a cost of \$15,000. A second was made by Diane Moore and agreed upon by all.

DECLARATION OF SURPLUS – WATER DEPT. . . A motion to declare surplus of two power units was made by Tiffany Walraven; seconded by Johnnie Miller and agreed upon by all.

DECLARATION OF SALVAGE – CITY . . . A motion to declare salvage of remaining contents of the old elementary school was made by Tiffany Walraven; seconded by Johnnie Miller and agreed upon by all.

GMEBS (RETIREMENT BENEFITS COVERAGE) – ADOPTION OF RESTATED PLAN DOCUMENTS, 2nd READING and ADOPTION . . . A motion to dispense of the entire reading of the document was made by Tiffany Walraven; seconded by Diane Moore and agreed upon by all. A motion to recommend adoption was made by Karen Lynn; seconded by Diane Moore and agreed upon by all. This constitutes the adoption of the restated plan.

REQUEST FOR BUCKET BRIGADE – SPELLS TEMPLE CHURCH – JULY 13 8AM-2PM (JULY 20 RAIN DAY) . . . A motion to approve was made by Tiffany Walraven; seconded by Diane Moore and agreed upon by all providing it has been over 6 months since their last bucket brigade. (Last one was May 4th – not eligible until November)

COMPENSATION – MAYOR AND COUNCIL – 1st reading. . . A motion to dispense of the entire reading of the document was made by Tiffany Walraven; seconded by Karen Lynn and agreed upon by all. This constitutes the first reading of the adoption.

INCREASE IN SEWAGE DUMP FEES . . . A motion to recommend adoption was made by Karen Lynn; seconded by Diane Moore and agreed upon by all. Ernest Hamilton recused himself.

PLANNING AND ZONING / PUBLIC HEARING

Variance – Jim Presnell - A motion to approve was made by Tiffany Walraven; seconded by Diane Moore and agreed upon by all.

DEPARTMENT REPORTS . . .

- City, Police, Fire – verbal and written report
- Water Department - written report
- Street Department – written report
- Mechanic Shop – written report
- Recreation – none
- DDA – written report

COMMITTEE REPORTS . . .

Fire Committee – A motion to adopt a new intergovernmental mutual aid agreement between the City of Pembroke and Bryan County Board of Commissioners was made by Diane Moore; seconded by Ernest Hamilton and agreed upon by all.

Police Committee – A motion to adopt a new Beard & Grooming Policy for the Police Department was made by Diane Moore; seconded by Ernest Hamilton and agreed upon by all.

EXECUTIVE SESSION (if needed) . . . Discussion, Personnel, Litigation, Real Estate

ADJOURNMENT . . . Having no further business to come before the City Council, a motion to adjourn the meeting was made by Tiffany Walraven, seconded by Ernest Hamilton and agreed upon by all.

City of Pembroke
July 8, 2019
Minutes (continued)
Page 3 of 3

ATTEST:

Sharroll Fanslau, City Clerk

Judy B. Cook, Mayor