

# **PEMBROKE CITY COUNCIL**

## **MEETING MINUTES**

**August 12, 2019**

The monthly meeting of the Pembroke City Council was held on Monday, August 12, 2019 at 7:00 p.m. in the City Hall Council Chambers with the following members present: Mayor Judy B. Cook; Councilmembers Ernest Hamilton, Karen Lynn, Diane Moore, Johnnie Miller and Tiffany Walraven. City Administrator Alex Floyd and Deputy City Clerk, Arlene Hobbs were also present.

**CALL TO ORDER . . .** The meeting was called to order by Mayor Cook.

**INVOCATION . . .** The invocation was led by Johnnie Miller

**PLEDGE OF ALLEGIANCE . . .** The Pledge of Allegiance was led by the council.

**ADOPTION OF MINUTES . . .** A motion to adopt the minutes as presented of the July 8, 2019 council meeting was made by Johnnie Miller; seconded by Diane Moore and agreed upon by all.

A motion to adopt the minutes as presented of the July 22, 2019 called council meeting was made by Johnnie Miller; seconded by Karen Lynn and agreed upon by all.

**PUBLIC COMMENTS . . .** Audrey and Leonard Hoke presented with a sample of the mobile home underpinning they want to use on their new residence. It is cement that has the appearance of brick. The Mayor explained to them that the ordinance says it must be bricking all the way around.

**COASTAL GEORGIA AREA COMMUNITY ACTION AUTHORITY** – A presentation regarding a new program they are establishing to work hand in hand with the women’s empowerment program. They are looking for funding and would like to get assistance from the City, County, and local businesses. Currently there are seven interested participants and the cost is approximately \$1000 per person.

**RESOLUTION** – A Resolution Naming of Delegates to the 2020 Bryan County Local Complete Count Committee was presented. A motion to adopt the resolution was made by Tiffany Walraven; second by Karen Lynn and agreed upon by all.

**COMPENSATION – MAYOR AND COUNCIL** – A motion to dispense of the reading of the entire document was made by Tiffany Walraven; second by Karen Lynn and agreed upon by all. A motion to approve the change and adopt the new compensation effective with the January 2020 Mayor and Council was made by Johnnie Miller; second by Diane Moore and agreed upon by all. This constitutes the 2<sup>nd</sup> reading and adoption.

**MOBILE FOOD TRUCK ORDINANCE** – A motion to dispense of the reading of the entire document was made by Diane Moore; second by Tiffany Walraven and agreed upon by all. A

motion to approve and adopt the ordinance was made by Karen Lynn; second by Tiffany Walraven and agreed upon by all. This constitutes the 2<sup>nd</sup> reading and adoption.

**GEORGIA FORESTRY COMMISSION** – Agreement and Memorandum of Understanding... A motion to approve and adopt the ordinance was made by Tiffany Walraven; second by Karen Lynn and agreed upon by all.

**MILLAGE RATE FOR 2019** – A motion to approve was made by Tiffany Walraven; second by Karen Lynn and agreed upon by all. This constitutes the third hearing and final adoption of the millage rate.

**LIMITED ENGLISH PROFICIENCY PLAN** - A motion to approve and adopt the plan was made by Diane Moore; second by Tiffany Walraven and agreed upon by all.

**REQUEST FOR USE OF 911 MEMORIAL – BIKE RUN ON AUGUST 25 BENEFITTING HOMELESS VETS PROGRAM**...would like to use as a stop area. A motion to approve was made by Tiffany Walraven; second by Karen Lynn and agreed upon by all.

**CHIP BIDS** – A motion to proceed with negotiations for a developer was made by Diane Moore, a second was made by Karen Lynn and agreed upon by all. Tiffany Walraven recused herself.

#### **PLANNING AND ZONING / PUBLIC HEARING**

Updates: Zoning Classes AR 1.5 and AR 2.5  
Solar Farm Ordinance  
Accessory Building Guidelines  
Guest house guidelines

#### **DEPARTMENT REPORTS**

Street – A motion to continue with the Strickland St. milling and overlay was made by Karen Lynn; seconded by Johnnie Miller and agreed upon by all.

Administration – A motion to continue with building a new City Hall building was made by Tiffany Walraven; seconded by Karen Lynn and agreed upon by all.

GIS recording of cemetery plots is now 1/3 completed.

Code Enforcement – Place in newsletter about how to report stray dogs

Public Safety – opening of the Teen Center on the 21<sup>st</sup> at 4 pm – Congressman Buddy Carter and Representative Jan Tankersley will be in attendance as well as school staff. Community is invited. The Center will be used for SADD events as well as other community events.

**COMMITTEE REPORTS**

Written reports turned in

**EXECUTIVE SESSION** (if needed) – Discussion, Personnel, Litigation, Real Estate - none

**ADJOURNMENT . . .** Having no further business to come before the City Council, a motion to adjourn the meeting was made by Tiffany Walraven, seconded by Diane Moore and agreed upon by all.

**ATTEST:**

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**Sharroll Fanslau, City Clerk**

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**Judy B. Cook, Mayor**