

PEMBROKE CITY COUNCIL
CALLED MEETING MINUTES

September 5, 2019

6:00 P.M.

A called meeting of the Pembroke City Council was held on Thursday, September 5, 2019 at 6:00 p.m. in the City Hall Council Chambers with the following members present: Mayor Judy B. Cook; Councilmembers Ernest Hamilton, Diane Moore, Karen Lynn, Johnnie Miller and Tiffany Walraven. City Administrator Alex Floyd, City Attorney Dana Braun and City Clerk Sharroll Fanslau were also present.

CALL TO ORDER . . . The meeting was called to order by Mayor Cook.

New City Hall plans and information – A discussion regarding the RFQ or RFP for an architect was held. Dana will advise on Friday as to the requirements however it is his understanding that we do not have to place one for design. A motion was made by Tiffany Walraven to have Alex inquire about architects for this project. A second was made by Karen Lynn and agreed upon by all. The mayor noted she would like this to be up to 5500 sq ft and a defined timeline.

Christmas parade and celebration – A discussion regarding the likes and dislikes of the time of the parade is being held. The parade will be held on December 14 at 5:30 pm. The Mayor noted she will not be able to attend.

CHIP – results of negotiations – see handout – we will not be accepting as presented tonight. Dana will review and speak to representative and get back to us.

CHIP – selection of 3rd party developer for project (HDRI only one to submit?) – A motion to accept the bid was made by Diane Moore; a second by Karen Lynn and agreed upon by all.

Post-Closing Work Agreement and docs – Dana will be involved as well as Matthew Barrow and Keith Cook.

OTHER ITEMS . . . none

EXECUTIVE SESSION (if needed) . . . Discussion, Personnel, Litigation, Real Estate - none

ADJOURNMENT . . . Having no further business to come before the City Council, a motion to adjourn the meeting was made by Johnnie Miller, seconded by Tiffany Walraven and agreed upon by all.

ATTEST:

Sharroll Fanslau, City Clerk

Judy B. Cook, Mayor