

**PEMBROKE CITY COUNCIL  
MINUTES  
APRIL 10, 2023**

The regular meeting of the Pembroke City Council was held on Monday, April 10, 2023, at City Hall with the following members present: Mayor Pro-Tem Tiffany Zeigler, Councilmembers Ernest Hamilton, Karen Lynn, Diane Moore, and Johnnie Miller. Also present were City Administrator Chris Benson, City Attorney Dana Braun, and City Clerk Arlene Hobbs. Mayor Judy Cook was unable to attend.

**CALL TO ORDER, INVOCATION AND PLEDGE...** Mayor Pro-Tem Zeigler called the meeting to order at 7:00 pm; Councilmember Johnnie Miller gave the invocation, followed by the pledge of allegiance to the flag.

**MINUTES...** A motion was made by Diane Moore and seconded by Ernest Hamilton to approve the minutes of the March 13, 2023; regular council meeting as presented. The motion carried unanimously.

**PUBLIC COMMENTS...**

1. Ken Copi of Wildwood Church Road addressed the council about the possibility of the gym being used as a venue for walking for our senior population. He has 17 people who have signed up as interested.
2. Ms. Ella Moore of Clara Street addressed the council regarding her concerns about dogs roaming. Mayor Pro-Tem asked Chief Collins to contact Bryan County Animal Control regarding this matter.

**PUBLIC HEARING...**

1. Ed DiTommaso of Goodwyn Mills Cawood presented the City's Comprehensive Plan update for public input before submittal to CRC and DCA. There were no public comments.

**APPROVALS...**

1. **Approval to award the Landings at Warnell Sewer Improvements project to Y-Delta in the amount of \$40,465** - a motion to approve was made by Karen Lynn, seconded by Diane Moore. The motion carried unanimously.
2. **Approval to send letter of support to the DOT regarding roundabout at Hwy 67 and Smith Street** – a motion to approve was made by Diane Moore, seconded by Johnnie Miller. The motion passed unanimously.
3. **Approval to advertise RFP for a Redevelopment Project of the Old Ball Field** – a motion to approve was made by Johnnie Miller, seconded by Karen Lynn. The motion carried unanimously.
4. **Approval to authorize Mayor or Mayor Pro-Tem to executive on behalf of the City the Revision to 2021 Service Delivery Strategy Agreement so as to provide that building inspection services within Pembroke will no longer be provided by Bryan County** – a motion to approve was made by Johnnie Miller, seconded by Ernest Hamilton. The motion carried unanimously.

5. **Approval to salvage 2014 Dodge Charger VIN 8743 for fire training exercise** – Diane Moore made a motion to approve, seconded by Karen Lynn. The motion carried unanimously.
6. **Approval of DDA Board Member Jeremy Myers from First Bank of Coastal Georgia** – a motion to approve was made by Karen Lynn, seconded by Diane Moore. The motion carried unanimously.

#### PLANNING & ZONING...

1. **Approval to place a manufactured home on .67 acres on Benton Street, parcel P07-08-005 as requested by Betty Nordeoff with approval recommended by the P&Z Commission** – a motion to approve was made by Johnnie Miller, seconded by Ernest Hamilton. The motion passed unanimously.
2. **Approval to place a manufactured home on .34 acres on Williams Road, parcel P0121-033 as requested by Vicki Moser with approval recommended by the P&Z Commission** – a motion to approve was made by Karen Lynn, seconded by Johnnie Miller. The motion carried unanimously.

#### DEPARTMENT REPORTS...

**Fire** – Chief Waters reported the department responded to 81 calls in March. The department added six new volunteers. They will begin training immediately. The department is also seeking a grant in the amount of \$25,000 for turn-out gear. The fire department is also working with our local 4-H group to provide free smoke alarms for those that are in need.

**Police** – Chief Collins reported on current staff issues due to continued medical problems.

#### COMMITTEE REPORTS...None

**ADJOURNMENT**...There being nothing further to discuss a motion to adjourn was made by Johnnie Miller, seconded by Karen Lynn. The motion carried unanimously.

**ATTEST:**

  
Arlene Hobbs, City Clerk

  
Tiffany Zeigler, Mayor Pro-Tem

