Pembroke Planning and Zoning Commission

Minutes of the February 5, 2019 Meeting

The Pembroke Planning and Zoning Commission met on January 3, 2019 in the council room at City Hall. Charlotte Bacon, Bernadette China, and Wayne Porter were present, as well as Dain Reams, Secretary. After determining that a quorum was present to conduct business, the meeting was called to order.

Call to Order: Charlotte Bacon, chairperson, called the meeting to order and reminded those present that the Commission was a recommending body and that the City Council would have final say over the issues discussed.

Approval of the Agenda: The agenda was approved by all members present.

Approval of the Minutes of the January 3, 2018 Meeting: After the minutes were reviewed by the commission members, Mr. Porter made the motion to accept the minutes as written, with Ms. China seconding. The motion was passed by unanimous decision of those present.

New Business/Discussions

I. Conditional Use Permit – Dennis Sell
   a. 80 Cameron Court East (Parcel# P13-008)
      1. Use for home office for occupational certificate
   b. Mr. Sell was present to answer questions.
      1. Mr. Sell stated that this was for a home office only. No business would be taking place on the property.
      2. Ms. Bacon queried about a sign, to which Mr. Sell responded that none would be needed.
   c. There were no members of the public present who wished to speak on the matter.
   d. With no further questions from the commission, Ms. China made a motion to recommend the Conditional Use Permit for approval for the home office only, with Mr. Porter seconding and all members present unanimously agreeing.

Old Business –

I. Mr. Reams reminded the Commission that the rezoned Edenfield parcel was coming due for rezoning.
   A. Rezoning of Edenfield parcel (012-012) for I-1 (Industrial)
      i. Rezoned in March 2018. Proceedings started in December 2017

Adjournment: With no further business, Ms. China made a motion that the meeting be adjourned with Mr. Porter seconding the motion and all present members approving.

The next meeting is 7 March 2019.

Chr Bacon _____ Chairperson 3.7.2019 Date

D.A. Reams _____ Secretary MAR 7 2019 Date