

PEMBROKE CITY COUNCIL MEETING MINUTES

January 9, 2017

The monthly meeting of the Pembroke City Council was held on Monday, January 9, 2017 at 7:00 p.m. in the City Hall Council Chambers with the following members present: Mayor Judy B. Cook; Councilmembers Tiffany Walraven, Ernest Hamilton, Karen Lynn, Diane Moore and Johnnie Miller. Attorney Dana Braun and City Clerk, Sharroll Fanslau were also present.

CALL TO ORDER . . . The meeting was called to order by Mayor Cook.

INVOCATION & PLEDGE . . . Richard McCoy, Project Manager gave the invocation and led the pledge.

ADOPTION OF MINUTES . . . A motion to adopt the minutes as presented of the December 12, 2016 and the December 20, 2016 council meeting were both made by Tiffany Walraven, seconded by Karen Lynn and agreed upon by all.

PUBLIC COMMENTS . . . There was a request for public comment by Roger Norman Roush Jr. Mr. Roush was given the opportunity to comment. He stated that on December 3, 2016 there was a dove hunt close to his home. He read his written statement (see attached) and stated his desire for Mayor and Council to consider changing the current ordinance which allows the legal hunt.

ELECTION OF MAYOR PRO-TEM . . . A motion was made to elect Johnnie Miller as Mayor Pro-tem by Tiffany Walraven, a second was made by Diane Moore and agreed upon by all.

APPOINTMENTS – Police Chief . . . A motion was made to appoint Randy Alexander as Police Chief by Johnnie Miller, a second was made by Karen Lynn and agreed upon by all.
City Clerk . . . A motion was made to appoint Sharroll Fanslau as City Clerk by Diane Moore, a second was made by Tiffany Walraven and agreed upon by all.

DESIGNATION OF DEPOSITORY . . . A motion was made to designate the city depository as First Bank of Coastal Georgia by Tiffany Walraven, a second was made by Johnnie Miller and agreed upon by all.

MAYOR’S FY2017 COMMITTEE APPOINTMENTS . . . The Mayor announced that at this time there would be no changes in the committee appointments. They will be reviewed mid-year.

COMPENSATION OF EMPLOYEES . . . A motion to accept employee compensation as presented in our 2017 budget was made by Johnnie Miller, a second was made by Diane Moore and agreed upon by all.

PLANNING AND ZONING / PUBLIC HEARING . . . A recommendation was made from the Planning and Zoning Board for approval by council of two appointments to the Board. Both Charlotte Bacon and Linda Boyett has term expirations. They have both agreed to serve another term on the board. A motion was made by Diane Moore, seconded by Tiffany Walraven and agreed upon by all.

INTRODUCTION OF NEW FULL TIME FIREFIGHTER – Paul Doyle . . . Fire Chief Peter Waters introduced the City’s new full time firefighter, Paul Doyle to the council and attendees.

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AMENDMENT TO SECTION 4-1-5 FIRE PROTECTION FEES – 2nd reading and adoption . . . A motion was made to dispense of the reading of the entire document by Tiffany Walraven, a second was made by Karen Lynn and agreed upon by all. A motion was made to approve the adoption of the Amendment by Tiffany Walraven, a second was made by Karen Lynn and agreed upon by all.

AMENDMENT OF TITLE 7, CHAPTER 3: ALCOHOLIC BEVERAGES – 2nd reading and adoption . . . A motion was made to dispense with the reading of the amendment and allow this as second reading by Tiffany Walraven, seconded by Diane Moore and agreed upon by all. A motion was made to approve the amendment as presented and adopt by Tiffany Walraven, seconded by Diane Moore and agreed upon by all.

REFERENDUM RESOLUTION FOR SUNDAY SALES . . . A motion to approve the Resolution for Sunday Sales, pouring at restaurants only was made by Johnnie Miller, a second was made by Tiffany Walraven and agreed upon by all.

REQUEST FROM BRYAN COUNTY NAACP . . . A request to use the J. Dixie Harn Center on the 18th of February, 2017. The request also asked that all fees be waived. A motion was made not to allow any fees be waived by Johnnie Miller, a second was made by Ernest Hamilton and agreed upon by all.

DOWNTOWN DEVELOPMENT AUTHORITY – Street Closures Request for 2017 . . . A street closure list for events for the year was presented to council. After consideration, it was the recommendation of the council that further clarification be presented at next council.

DEPARTMENT REPORTS

Police . . . Chief Alexander reported that part 1 crimes were cleared; 9 arrest; 1347 calls in December. Diane Moore requested the Chief explain “cleared with exception” and the Asset Forfeiture Report. The Chief explained with exception simply meant they could take no further action and that they have done all they could to resolve a case. He further explained the Asset Forfeiture Report prepared by Sgt. Price was a required report any time multiple agencies and the federal agency were involved. Johnnie Miller commented he would like to see more police presence around Garrison St. and Lucious St. due to the four-wheelers and cycles racing on Poplar St.

Public Works – Ricky McCoy reported that the cleanup and debris removal due to Hurricane Matthew by the street department was nearly complete. He also commented that the Payne Road project had been paid for, however he has requested the resurfacing of Payne Road. Mr. McCoy also stated that the LMIG project for 2017 should handle repaving of several small areas and that Georgia Power has replaced most of the main street lights with LED bulbs. Coastal EMC should be starting to replace theirs soon.

City Engineer . . . Matthew Barrow had nothing to report.

COMMITTEE REPORTS

Cemetery Committee . . . Diane Moore made a motion that the one bid for Cemetery Maintenance received (The Groundsmen) be accepted, Ernest Hamilton seconded the motion and agreed upon by all. Tiffany Walraven abstained.

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EXECUTIVE SESSION (if needed) – Discussion, Personnel, Litigation, Real Estate

There was a need for executive session. A motion was made to adjourn to Executive Session by Tiffany Walraven, second by Karen Lynn and agreed upon by all. Upon return from Executive Session, Mayor Judy Cook declared the Council back in session.

A motion was made by Tiffany Walraven to set 2017 Fire Fees as presented, a second was made by Johnnie Miller and agreed upon by all. (see attached)

ADJOURNMENT Having no further business to come before the City Council, a motion to adjourn the meeting was made by Tiffany Walraven, seconded by Karen Lynn and agreed upon by all.

ATTEST:

Sharroll Fanslau, City Clerk

Judy B. Cook, Mayor