

Pembroke City Council  
Called Meeting  
July 19, 2021, 6:00 p.m.

A Called Meeting of the Pembroke City Council was held on Monday, July 19, 2021, at 6:00 p.m. at the Pembroke City Hall. Council members present were Mayor Judy Cook, Ernest Hamilton, Diane Moore, and Johnnie Miller. Councilmembers Karen Lynn and Tiffany Walraven were unable to attend. Also, present were Street Superintendent Dalton Cook and City Clerk Cathy Rushing.

Mayor Cook called the meeting to order and asked Councilman Miller to give the invocation.

Glen Durrence and Corey Cook with Thomas & Hutton Engineering presented plans for the realignment of Camellia Drive. One plan showed College Street and Ash Branch Road turned to a 90-degree angle. The other plan showed a Round-About at Hwy 67 and Smith Street. GDOT said that the two options they have would be state aid money, which will be about \$300,000, or if the city chooses the Round-About plan, GDOT could probably get it programmed as a project and the city would pay for the design and GDOT would pay the construction cost. Councilman Miller stated that he has spoken with Ann Purcell and she said she would help with the Round-About plan. Mr. Durrence said that in small cities the Round-About is more beneficial than traffic lights and 4-way stops. He also said that it would help if the city would take over maintenance of College Street from where the cul-de-sac will be to Hwy 280. Kirk Croasmun, Bryan County Engineer told Council that the County will work with the city to help get this done. Councilman Miller made a motion to proceed with the Round-About. Councilwoman Moore seconded the motion and it passed unanimously. Mr. Durrence will draft a letter for the city to send Rob McCall with GDOT.

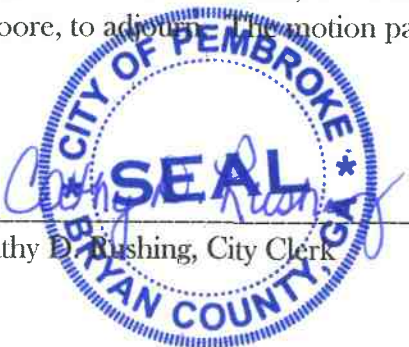
Georgia Trend Magazine will spotlight our area in the September issue. They are asking for participation for the issue in the amount of \$975 per organization. Councilwoman Moore made a motion, with a second by Councilman Miller, to pay the \$975 to be a part of this spotlight issue. The motion was approved.

Mayor Cook discussed the funds Georgia has been allotted in federal relief aid. Cities may apply for funds starting August 1 thru August 31, 2021. Mayor Cook discussed how this money could be used for the expansion of the plant which our engineers estimate will cost \$6,000,000. Councilman Hamilton made a motion to allow the city engineer to proceed with applying for the funds for the expansion of the plant. Councilwoman Moore seconded the motion and it past unanimously.

Council discussed issues that have been brought up concerning the Gamble building. It was decided that a meeting would be arranged with Mr. Gamble, DDA and City Council.

With no further business, Councilman Miller made a motion, with a second by Councilwoman Moore, to adjourn. The motion passed.

Cathy D. Rushing, City Clerk



Judy B. Cook  
Judy B. Cook, Mayor

**PEMBROKE CITY COUNCIL MEETING  
MINUTES  
JULY 12, 2021**

The regular meeting of the Pembroke City Council was held on Monday, July 12, 2021, in the City Hall Council Chambers with the following members present: Mayor Judy Cook, Mayor Pro-Tem Tiffany Walraven, Councilmembers, Karen Lynn, Johnnie Miller and Ernest Hamilton. Also in attendance were City Attorney Dana Braun, Fire Chief Peter Waters, Police Chief William Collins and City Clerk Cathy Rushing. Councilmember Diane Moore was unable to attend.

**CALL TO ORDER...**The meeting was called to order at 7:00 p.m. by Mayor Cook.

**INVOCATION...**The invocation was given by Councilman Miller.

**PLEDGE OF ALLEGIANCE...**Mayor Pro-Tem Tiffany Walraven led the Pledge of Allegiance.

**ADOPTION OF MINUTES...**A motion was made by Councilwoman Karen Lynn and seconded by Mayor Pro-Tem Walraven to approve the minutes of the regular meeting held June 14, 2021. The motion carried.

**PUBLIC COMMENT...**Sheila Fields addressed Council with questions and comments. Would it be possible to place a Dead-End sign on Taylor Street? She stated that people do not know that the street dead ends, and they end up turning around in her yard. The Mayor commented that she would have the Attorney look into this, but that she could put something on her property to keep people from turning around in her yard. She then asked about the clean up of the house that burned on Benton Street. The Mayor stated that she would get the process started to get this property cleaned up.

Ella Moore asked Council again about cleaning up the ditch behind her property. Mayor Cook explained that, like she had told Ms. Moore when she was here before, the city has had an engineer look at this and that the process will be a long one because of what is involved and because of how wet it has been.

**RESOLUTION...**A Resolution was presented for approval to accept a donation from the Bryan County Board of Education for 166 Harn Street, Pembroke, Georgia, Parcel #P02 02 001. Mayor Pro-Tem Walraven made a motion, with a second by Councilman Miller to approve the Resolution. The motion passed unanimously.

**REQUEST...**A request from Jeffrey Hodges, principal of Bryan County Elementary School was presented. Mr. Hodges request that the city block Payne Road and Waters Circle for the Annual Fun Run that will be held on Saturday, October 30, 2021, from 9:00 a.m. to 10:15 a.m. Mayor Pro-Tem made a motion to approve the request from Mr. Hodges. Councilwoman Lynn seconded the motion. The motion was agreed upon by all.

**P/Z RECOMMENDATION...**Renee Hernandez presented a recommendation from the P/Z Committee to approve a request from Frederick Hamilton for placement of manufactured housing at 1075 Ash Branch Road, Parcel #P0111 058. Councilwoman Lynn made a motion, with a second by Councilman Hamilton, to approve the recommendations. The motion carried.

Ms. Hernandez discussed the Manufactured Housing Review Questionnaire provided by the city's Attorney. The P/Z Committee have approved the use of the form and recommends that City Council utilize the same questionnaire when weighing their decisions on manufactured housing.

Under DDA, Ms. Hernandez requested that the city purchase the replacement tree for downtown. The DDA will turn over the funds already raised and any new funds that are donated for the purchase of the tree to the city. The total cost with shipping is \$9,983.90. Councilman Lynn made a motion to assist with the purchase of the downtown Christmas tree. Councilman Miller seconded the motion and it passed unanimously.

Fire Chief Peter Waters reported that the Departments ISO rating will remain a Class IV. He also reported that the Kids Fire Camp was a huge success and that everyone involved had a great time.

Police Chief Collins informed Council that the Pembroke Night Out will be July 27<sup>th</sup> from 6 - 8 p.m. Everything will be free to the kids. The Lions Club will be doing eye checks, book bags will be given out and the Health Department plans to do Covid vaccines. He asked that the grass be cut around the area and it be treated for ants.

Chief Collins reported that the skate park is closed because of vandalism that cannot be controlled. He suggests that cameras be installed at the park with an estimated cost of \$2,000 which includes the electricity. These will be a 3tb hard drive that will hold video for 28 days. Councilman Miller made a motion to approve the purchase of the cameras. Councilman Hamilton seconded the motion. The motion carried.

The Mayor reminded Council of the Called Meeting July 19<sup>th</sup> at 6:00 p.m. to discuss the realignment of Camellia Drive.

Mayor Pro-Tem Tiffany Walraven stated that she would be the voting delegate at the GMA Convention in August for the City of Pembroke.

City Attorney Dana Braun discussed the annexation of part of the highway on 280 from the old city limits from the center of the road to the center of the ditch to obtain radar permits in that area. He stated that the best method he found would be through legislation. Mayor Cook asked Chief Collins to get in touch with GDOT to find out how other cities accomplished this.

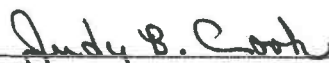
Mayor Pro-Tem Walraven informed Council that someone will be looking at the old EMS building to determine whether to remodel or not.

With no further business, Councilman Miller made a motion, with a second by Councilman Hamilton, to adjourn. The motion carried. The meeting adjourned at 8:00 p.m.

ATTEST:



Cathy D. Rushing, City Clerk

  
Judy B. Cook, Mayor