

Downtown Development Authority of Pembroke

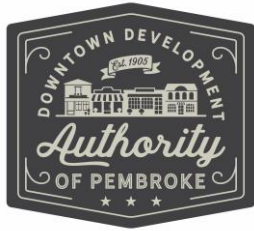
DDA/Main Street Board Meeting Agenda

Wednesday, June 12th, 2024

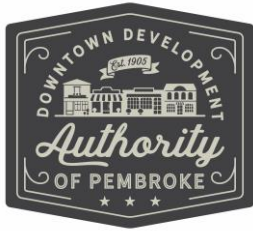
Pembroke City Hall

12:00 Noon

- **Call to Order:**
  - Tiffany Zeigler called to order
- **Attendance:**
  - **DDA Board:** Stephanie Morrison, Don Poythress, Tiffany Zeigler, Karon Bacon, Jonathan Mears, Dana Dudley
  - **City Council:** Ed Bacon, Sharon Lewis, Diane Moore, Ernest Hamilton
  - **Richmond Hill-Bryan County Chamber of Commerce:** Summer Beal, Frank Henderson
  - **Development Facilitators of the Old Baseball Field:** Micheal Couch, Joshua Kight, George Best, Robert Reichert
  - **Staff Members:** Chris Benson, Fernanda Camacho Hauser, Derek Carhart
  - **Members of the Public:** Dela Ball, Elizabeth Norman, Jeremy Thurston
- **Approval of Agenda** Stephanie Morrison
- **Approval of Minutes** Don Poythress Motioned, Karon Bacon Seconded
- **Public Comment** No public comment
- **New Business:**
  - **Richmond Hill-Bryan County Chamber of Commerce**
    - **Summer Beal Introduction**
      - Summer Beal and Frank Henderson presented the ongoing efforts to rebrand the Richmond Hill-Bryan County Chamber of Commerce to the Bryan County Chamber of Commerce in the coming year in order to offer the businesses who fell under the scope of the North Bryan Chamber of Commerce (no longer in operation) access to the resources that being part of a Chamber of Commerce.



- Roll out is expected by October/November of 2024 with the rebrand of the Chamber of Commerce. Fernanda Camacho Hauser will provide support on in North Bryan and Summer Beal will travel between both ends of the county. Additionally, events and business after hours will occur on both ends of the county.
- **Presentation by Development Facilitators of the Old Baseball Field Project**
  - Robert Reichert and Joshua Kight presented about the ongoing redevelopment plans for the Old Baseball Field by providing background on the RFQ sent out last year by the city of Pembroke as well as the role of the DDA vs the City in a project like this.
- **Land Transfers:**
  - **2 CHIP Housing project properties**
    - Tiffany Zeigler provided an update about this project.
    - The two properties on Main Street and Ledford st will result in 7 additional CHIP houses as per the funding received for them.
  - **Old Baseball Field**
  - **Dingle Building**
    - Work to help preserve the existing building as well as the first steps towards the Elegibility for Nation Registry of Historic Places has been taken for potential funding sources.
- **Old Business:**
  - **Stateboro Market2Go**
  - **Whistle Stop Market**
    - \$660 in Vendors fees has been deposited to the DDA Bank Account, and an additional \$400.37 will be transferred from the DDA Paypal to the DDA Bank Account for a total of \$1,060.37 in revenue from Vendor fees.
    - Fernanda Camacho Hauser requested to put some of that revenue towards a porta potty for the Whistle Stop Market. And for reusable signage to be initially purchased for the Whistle Stop Market.



- Stephanie Morrison Motioned to approve, Jonathan Mears seconded.
  - **Annual Work Planning Meeting**
    - The Annual Work Planning Meeting will be July 10<sup>th</sup> from 12 am to 2 pm including discussion of the creation of a subcommittee for the Old Baseball Field redevelopment, DDA Boundaries, and T-Shirts for the Christmas Festivities.
    - Fernanda Camacho Hauser will send out a reminder about the work planning session as well to inquire additional topics to cover during the work session.
- **Adjourn**
  - Fernanda Camacho Hauser requested approval to begin working on the Annual Christmas Parade and Market. Board set the date for the event on Saturday, December 14<sup>th</sup>.
    - Dana Dudley Motioned for Approval, Seconded by Stephanie Morrison.
  - Fernanda Camacho Hauser requested approval to begin working on the Annual Christmas Tree Lighting. Board set the date for the event on Friday, December 6<sup>th</sup>.
    - Stephanie Morrison Motioned for Approval, Karon Bacon Seconded.
  - A member of the public inquired about city investment in public parks
    - Chris Benson and Tiffany Zeilger discussed ongoing consideration to enhance existing parks at Circle Drive and Pickett Park as well as potential future park plans on Church Street and as part of the Dingle Building project.
  - Karon Bacon Motioned to adjourn the meeting. Jonathan Mears seconded.