

**PEMBROKE CITY COUNCIL  
MEETING MINUTES  
MAY 21, 2018**

The monthly meeting of the Pembroke City Council was held on Monday, May 21, 2018 at 7:00 p.m. in the City Hall Council Chambers with the following members present: Mayor Judy B. Cook; Councilmembers Johnnie Miller, Ernest Hamilton, Karen Lynn, Tiffany Walraven and Diane Moore. Attorney Dana Braun, City Administrator Alex Floyd, and City Clerk, Sharroll Fanslau was also present.

**CALL TO ORDER . . .** The meeting was called to order by Mayor Cook.

**INVOCATION . . .** The invocation was given by Alex Floyd.

**PLEDGE OF ALLEGIANCE . . .** The Pledge of Allegiance was led by the Mayor and Council.

**ADOPTION OF MINUTES . . .** A motion to adopt the minutes as presented of the April 9, 2018 council meeting was made by Diane Moore; seconded by Ernest Hamilton and agreed upon by all.

A motion to adopt the minutes as presented of the April 16, 2018 called council meeting was made by Karen Lynn; seconded by Johnnie Miller and agreed upon by all.

**PUBLIC COMMENTS . . .** None

**PLANNING AND ZONING / PUBLIC HEARING . . .**

Rezoning – Clarice Jones / Benjamin Jones – A motion to dispense of the reading of the entire document was made by Tiffany Walraven; seconded by Diane Moore and agreed upon by all.

A motion was made by Johnnie Miller to reclassify the property as presented, a second was made by Karen Lynn and agreed upon by all. This constitutes the second reading and approval of the rezoning.

**DEPARTMENT REPORTS . . .**

Police Department – written report

Fire Department – Chief Waters announced the fishing event held last month was a huge hit. Everyone enjoyed it. He also announced a new brush truck received by the Fire Department from Forestry. Dive gear is being offered for Bryan County Emergency Management and Chief Waters to train. They would like to use the city pool after closing. The fire department and Bryan County Drug Free Coalition will hold a summer camp for ages six through twelve the week of June 18-22, 2018.

Alex Floyd reported that the DDA received its accreditation.

Matthew Barrow reported that bids were opened on May 14 for the Payne Dr project and recommended that Ellis Wood be awarded the project. A motion to accept the recommendation and approve the bid was made by Johnnie Miller; seconded by Tiffany Walraven and agreed upon by all. Matthew also gave an update on the current water/well project.

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Street Department – Alex Floyd gave an update on the lane sale between Lewis Dr. and Circle Dr. including a breakdown of cost. A motion to accept the sale as presented was made by Johnnie Miller; a second was given by Ernest Hamilton and agreed upon by all. Tiffany Walraven recused herself.

Recreation – The pool will open on Wednesday, May 30, 2018 from 12:00 noon until 6:00 p.m. Wednesday through Monday. Closed on Tuesdays for cleaning. \$3.00 per person.

**COMMITTEE REPORTS . . . none**

**EXECUTIVE SESSION** (if needed) . . . Discussion, Personnel, Litigation, Real Estate – A motion was made to enter into executive session by Johnnie Miller; seconded by Diane Moore and agreed upon by all.

A motion to close executive session and return to open council meeting was made by Tiffany Walraven; seconded by Diane Moore and agreed upon by all.

**REGULAR SESSION . . .** A recommendation was made to enter into a contract between the City of Pembroke and Renee Hernandez as director of the MainStreet Program. A motion was made to enter into the contract as proposed by Tiffany Walraven; seconded by Johnnie Miller and agreed upon by all.

**ADJOURNMENT . . .** Having no further business to come before the City Council, a motion to adjourn the meeting was made by Diane Moore, seconded by Karen Lynn and agreed upon by all.

**ATTEST:**

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**Sharroll Fanslau, City Clerk**

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**Judy B. Cook, Mayor**