

**PEMBROKE CITY COUNCIL  
MEETING MINUTES  
JULY 9, 2018**

The monthly meeting of the Pembroke City Council was held on Monday, July 9, 2018 at 7:00 p.m. in the City Hall Council Chambers with the following members present: Mayor Judy B. Cook; Councilmembers Johnnie Miller, Ernest Hamilton, Karen Lynn, and Tiffany Walraven. Attorney Dana Braun, City Administrator Alex Floyd, and City Clerk, Sharroll Fanslau was also present.

**CALL TO ORDER . . .** The meeting was called to order by Mayor Cook.

**INVOCATION . . .** The invocation was given by Alex Floyd.

**PLEDGE OF ALLEGIANCE . . .** The Pledge of Allegiance was led by the Mayor and Council.

**ADOPTION OF MINUTES . . .** A motion to adopt the minutes as presented of the June 11, 2018 council meeting was made by Tiffany Walraven; seconded by Karen Lynn and agreed upon by all.

A motion to adopt the minutes as presented of the June 21, 2018 called council meeting was made by Tiffany Walraven; seconded by Ernest Hamilton and agreed upon by all.

**PUBLIC COMMENTS . . .** None

**REQUEST FOR BUCKET BRIGADE . . .** Bryan County High School Football has requested permission to hold a bucket brigade fundraiser on August 4, 2018 from 9:00 a.m. until 1:00 p.m. with a rain date of August 11, 2018. A motion for approval was made by Tiffany Walraven; a second was made by Johnnie Miller and agreed upon by all.

**PUBLIC SAFETY . . .** Director William Collins announced he would like to recognize and promote two officers. Officer Taylor Denning was promoted to Corp. / Detective; Officer William Wayne was promoted to Sgt. Both were recognized for their outstanding performance since they have been with the City of Pembroke Police Dept.

**RESOLUTION TO ESTABLISH FIRE STATION #2 . . .** The Mayor read the resolution and a motion to establish fire station #2 located at 50 Garrison St., Pembroke was made by Tiffany Walraven; a second was made by Ernest Hamilton and agreed upon by all. Chief Waters reported the building has been cleaned and they are currently in process of moving the office.

**PLANNING AND ZONING / PUBLIC HEARING . . .**

Section 6-1 Existing Lots of Record - An explanation was given by City Clerk regarding Section 6-1 Existing Lots of Record. This constitutes the first reading of the new ordinance.

Appointment of Committee Member - A motion was made to appoint Bernadette China on the Planning and Zoning Committee to replace Linda Boyette. The motion was made by Tiffany Walraven; second by Karen Lynn and agreed upon by all.

Rezoning/Map Amendment – A motion to dispense of the reading of the entire document was made by Karen Lynn; second by Johnnie Miller and agreed upon by all.

Former Alco Building

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I-1 (Industrial) to B-2 (General Commercial)  
Locally-Owned Business

A motion to adopt the rezoning as presented was made by Johnnie Miller; second by Karen Lynn and agreed upon by all. Tiffany Walraven recused herself. This constitutes the second reading and adoption of the rezoning.

**DEPARTMENT REPORTS . . .**

Police Department – written report

Street Department – written report

Water Department – written report

Alex Floyd reported that the DCA accepted the city's Comprehensive Plan.

Sharroll Fanslau thanked everyone for their support for the flags downtown.

**COMMITTEE REPORTS . . .**

Matthew Barrow of P.C. Simonton announced that at 4:00 p.m. today a pre-bid meeting for the water/well project was held and went well. We will open bids on July 24 and they will make their recommendation to council at the August 13 meeting.

Mr. Barrow then announced the paving of Payne Drive should begin on Thursday. He further recommended to extend the resurfacing to Hwy 119 with a cost of \$77,760.00. An overlay to Waters Cr. May net up to possible \$8000.00 credit which can be applied and the stripping would be completed from Hwy 119 completely around to Hwy 119, which would be permanent. The striping would follow 30-45 days after resurfacing.

Street Department – A motion was made by Karen Lynn to approve a change order for Payne Drive project as presented by Matthew Barrow of P.C. Simonton; a second was made by Ernest Hamilton and agreed upon by all.

Street Department – A motion was made by Karen Lynn to approve \$30,000.00 pre-payment to Ga. Power for downtown street lights to be replaced by LED; Tiffany Walraven made a second and agreed upon by all.

Police Department – A motion was made by Ernest Hamilton to adjust the administration cost of court to \$50.00 per adjudication of guilt; a second was made by Tiffany Walraven and agreed upon by all.

Police Department - A motion was made by Ernest Hamilton to purchase to new police vehicles; a second was made by Johnnie Miller and agreed upon by all.

**EXECUTIVE SESSION (if needed) . . . Discussion, Personnel, Litigation, Real Estate**

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**ADJOURNMENT . . .** Having no further business to come before the City Council, a motion to adjourn the meeting was made by Johnnie Miller, seconded by Ernest Hamilton and agreed upon by all.

**ATTEST:**

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**Sharroll Fanslau, City Clerk**

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**Judy B. Cook, Mayor**