

**PEMBROKE CITY COUNCIL
MEETING MINUTES
AUGUST 13, 2018**

The monthly meeting of the Pembroke City Council was held on Monday, August 13, 2018 at 7:00 p.m. in the City Hall Council Chambers with the following members present: Mayor Judy B. Cook; Councilmembers Johnnie Miller, Ernest Hamilton, Karen Lynn, Diane Moore and Tiffany Walraven. Attorney Dana Braun, City Administrator Alex Floyd, City Engineer Matthew Barrow and City Clerk, Sharroll Fanslau were also present.

CALL TO ORDER . . . The meeting was called to order by Mayor Cook.

INVOCATION . . . The invocation was given by Johnnie Miller.

PLEDGE OF ALLEGIANCE . . . The Pledge of Allegiance was led by the Mayor and Council.

ADOPTION OF MINUTES . . . A motion to adopt the minutes as presented of the July 9, 2018 council meeting was made by Tiffany Walraven; seconded by Karen Lynn and agreed upon by all.

A motion to adopt the minutes as presented of the July 12, 2018 called council meeting was made by Karen Lynn; seconded by Tiffany Walraven and agreed upon by all.

PUBLIC COMMENTS . . . 2 requests were presented

Marie Allen presented a comment regarding not mowing on Old Still Rd. She also commented that the drop off on Strickland St Ext was too large. Alex Floyd will check on this.

Sheila Fields presented a comment that Taylor St needed a speed bump and a sign "Children at Play" to slow vehicles down. Alex Floyd will check on this also.

REQUEST FOR BUCKET BRIGADE . . . Bryan County High School Band Boosters has requested a bucket brigade on September 15, with September 22 as an alternate date. A motion for approval was made by Johnnie Miller; a second was made by Karen Lynn and agreed upon by all.

REQUEST FOR HOMECOMING PARADE . . . Bryan County High School has received an approval from DOT for September 6, 2018 from 6:00 pm until 6:45 pm for their homecoming parade. A motion for approval was made by Tiffany Walraven; a second was made by Diane Moore and agreed upon by all.

REQUEST FOR BUCKET BRIGADE . . . Hendrix Park has requested a bucket brigade on September 8. A motion for approval was made by Tiffany Walraven; a second was made by Karen Lynn and agreed upon by all.

PUBLIC SAFETY . . . none

WATER / WELL PROJECT AND CONTRACT AWARD . . . Matthew Barrow reported the bid openings and recommendation for the water/well project. Recommendations from P C Simonton were made as follows:

Section A – Southern Civil LLC in the amount of \$732,520.00

Section B – Y-Delta, Inc. in the amount of \$493,113.94

Section C – Phoenix Fabricators & Erectors in the amount of \$737,569

Pembroke City Council Minutes

August 13, 2018

Page 2 of 3

This will leave a contingency of approximately \$100,000.00.

Award of the recommendations were as follows:

A motion to approve the recommendation and award contract Section A to Southern Civil LLC in the amount of \$732,520.00 was made by Tiffany Walraven; second by Karen Lynn and agreed upon by all.

A motion to approve the recommendation and award contract Section B to Y-Delta in the amount of \$493,113.94 was made by Diane Moore; second by Karen Lynn and agreed upon by all.

A motion to approve the recommendation and award contract Section C to Phoenix Fabricators & Erectors in the amount of \$737,569.00 was made by Tiffany Walraven; second by Ernest Hamilton and agreed upon by all.

ORDINANCE PROPOSAL – 1ST reading . . . An ordinance proposal was presented by Dana Braun regarding Monitored Alarm Systems. A motion to dispense of the reading of the entire document was made by Tiffany Walraven; seconded by Diane Moore and agreed upon by all.

PLANNING AND ZONING / PUBLIC HEARING . . .

Rezoning/Map Amendment – Solar Farm... Dain Reams announced the approval and recommendation of the Planning and Zoning Committee to record plat in order to comply with our current ordinance. Dain Reams then introduced Jeffrey Williamson, owner, and Ben Schneider, consultant, made a presentation to rezone several plats in order to allow for a Solar Farm. Williamson noted that this would be a Redi Program through Georgia Power. Schneider then noted that they plan to leave the natural vegetation as a buffer, fencing required for protection, and the fencing would be behind the vegetation in order to cover the fencing from neighboring views. They added that the site plan would need reviewed by Planning and Zoning and council for approval. A motion to dispense of the reading of the entire document was made by Ernest Hamilton; second by Johnnie Miller and agreed upon by all constituting a first reading.

CITY CLERK . . . The City Clerk announced there will be a called meeting set for Friday, August 17, 2018 at 9:00 a.m. in order to set the 2019 millage rate.

DEPARTMENT REPORTS . . .

Fire Department – surplus request was presented. A motion to approve the request was made by Tiffany Walraven; seconded by Diane Moore and agreed upon by all.

Police Department – written report

Street Department – written report

Water Department – written report

Alex Floyd reported that the DCA accepted the city's Comprehensive Plan.

Sharroll Fanslau thanked everyone for their support for the flags downtown.

Pembroke City Council Minutes

August 13, 2018

Page 3 of 3

COMMITTEE REPORTS . . .

Alex Floyd reported that we have three different companies interested in contracting for our garbage pickup and that he would like to have approval to send out RFPs. A motion was made to approve mailing of RFPs by Johnnie Miller; seconded by Ernest Hamilton and agreed upon by all.

Alex Floyd then announced that the meeting regarding the Service Delivery Strategy has been cancelled.

EXECUTIVE SESSION (if needed) . . . Discussion, Personnel, Litigation, Real Estate

ADJOURNMENT . . . Having no further business to come before the City Council, a motion to adjourn the meeting was made by Johnnie Miller, seconded by Karen Lynn and agreed upon by all.

ATTEST:

Sharroll Fanslau, City Clerk

Judy B. Cook, Mayor