

**PEMBROKE CITY COUNCIL MEETING MINUTES**  
**February 10, 2014**

The monthly meeting of the Pembroke City Council was held on Monday February 10, 2014 at 7:00 p.m. in the City Hall Council Chambers with the following members present: Mayor, Mary Warnell; Councilmembers, Diane Moore, Ernest Hamilton, Tiffany Walraven and Kimberly McGhee. Absent: Johnnie Miller. Also in attendance; City Attorney, Richard Braun and City Clerk, Betty Hill.

**CALL TO ORDER, INVOCATION AND PLEDGE . . . . .** The meeting was called to order by Mayor Warnell. The invocation was given by Rev. Jesse France, Pastor of Daisy Methodist Church and the pledge to the flag was led by Bryan High School Senior and Air Force Academy appointee, Miss Melissa Campbell. At this time the Mayor presented Miss Campbell with an official letter of recognition from the City of Pembroke honoring her for her being appointed to the Academy and her many other accomplishments.

**MINUTES . . . . .** A motion was presented by Diane Moore and seconded by Ernest Hamilton to approve the minutes of the January 13, 2014 regular council meeting and the January 21, 2014 called meeting as presented. The motion carried unanimously.

**PUBLIC COMMENTS . . . . .** No requests for comments were presented.

**GEORGIA CITIES WEEK RESOLUTION . . . . .** Sharroli Fansiau reviewed the proposed activities to be held during this year's Georgia Cities Week. The theme is "People, Place, Purpose" and will be celebrated April 13-20, 2014. A motion was made by Tiffany Walraven to adopt the resolution supporting Georgia Cities Week and its activities. The motion was seconded by Diane Moore and agreed upon by all.

**ALCOHOL LICENSE REQUEST – Honi LLC/Yogeshkumar Dave . . . . .** Mr. Dave submitted an application requesting a license to sell packaged Beer and Wine from his business located at 186 N. Main Street. The Clerk reported to the council that all of the required paperwork has been submitted and has been reviewed by the Police Chief. Following his research, Chief Strickland recommends approval of license. A motion was made by Tiffany Walraven and seconded by Ernest Hamilton to approve the issuance of the packaged alcohol license based on the recommendation of the Chief. The motion carried unanimously.

**PLANNING & ZONING COMMISSION . . . . .**

1. **2<sup>nd</sup> Reading of Ordinance #2014-01 to Amend Article III, Section 3-13(1)** - The Council held the second reading to amend Article III, Section 3-13(1) allowing home occupations to be operated in an existing accessory building providing that they meet existing building codes, lot coverage requirements and environmental standards. A motion was made by Diane Moore, seconded by Tiffany Walraven, and agreed upon by all to approve Ordinance Amendment #2014-01 as presented.

2. **Appointment to Commission** - A motion was made by Tiffany Walraven to reappoint Wayne Porter to an additional term on the Planning Commission. Ernest Hamilton seconded the motion that carried. Mr. Porter's term will expire January 2018.

**DEPARTMENT REPORTS . . . . .**

**Public Safety** – Officer Kelly Price reported that the Code Enforcement Office is going through some staff changes due to the resignation of Mike Foxworth. He also announced that an Auxiliary Police Unit has been established to assist with traffic at events, etc. and will be trained in community oriented policing. Officer Price then presented to Mr. Donald Driggers, a shadow-box of police memorabilia and a certificate honoring him for his volunteer service to the City of Pembroke Police Department.

**DDA** – Ms. Fansiau reported that the city was awarded a grant from the Reeves Foundation reimbursing us \$6257.00 for the purchase and installation of the ADA pool lift chair. The Keep Pembroke Beautiful committee held its second meeting and is looking for volunteers. They will be working on a logo, mission and vision statement and with the assistance of the Circuit Rider Arborist Project will be restructuring the current Tree Ordinance. Currently this committee is the only active affiliate in Bryan County. Upcoming events were announced to be Arbor Day Celebration on February 21, 2014 at 10:30 a.m. at DuBois Square and the North Bryan Chamber Chili Cook-off on February 22, 2014 from 2:00 to 4:00 at the Senior Center.

Other reports were issued and are on file.

**COMMITTEE REPORTS . . . . .** No reports presented.

**ADJOURNMENT. . . . .** Having no further business to discuss, the meeting was adjourned by the Mayor.

**ATTEST:**  
  
Betty K. Hill, City Clerk

  
Mary V. Warnell, Mayor