

**PEMBROKE CITY COUNCIL MEETING MINUTES**  
**May 13, 2014**

The monthly meeting of the Pembroke City Council was held on Tuesday May 13,2014 at 7:00 p.m. in the City Hall Council Chambers with the following members present: Mayor, Mary Warnell; Councilmembers; Diane Moore, Ernest Hamilton, Johnnie Miller, Tiffany Walraven and Kimberly McGhee. Also in attendance: City Clerk, Betty Hill.

**CALL TO ORDER, INVOCATION AND PLEDGE . . . . .** The meeting was called to order by Mayor Warnell; Reverend Albert W. Hill, Pastor of Faulkville Baptist Church gave the invocation and Courtney Cook led the pledge to the flag. The Mayor recognized Miss Cook as the recipient of the Georgia Association of Water Professionals College Scholarship. Miss Cook is the daughter of Keith Cook, the City's Water/Wastewater Superintendent.

**MINUTES . . . . .** A motion was made by Tiffany Walraven and seconded by Ernest Hamilton to approve the minutes of the April 14, 2014 city council meeting as presented. The motion carried unanimously.

**PUBLIC COMMENTS . . . . .** No requests for comments were submitted.

**GMA DISTRICT 12 – Election of Officers . . . . .** The Council reviewed the ballot for the election of the GMA District 12 Officers. A motion was made by Diane Moore and seconded by Johnnie Miller to approve the ballot as submitted. The motion carried with Tiffany Walraven abstaining from the vote as she was a nominee on the ballot.

**PLANNING & ZONING . . . . .**

1. **W.H. Gross & C. C. Singleton, Sr. – 2nd Reading & Adoption of Ordinance #2014-03 to Rezone Parcel #012-047 from R-1 to R-3** – The second reading of Ordinance #2014-03 was held. A motion was made by Diane Moore to approve the ordinance to amend the zoning of parcel #012 047 located on Surrency St. from R-1 (Single Family Residential) to R-3 (Multi Family Residential) as presented. Tiffany Walraven seconded the motion that carried.
2. **City of Pembroke – 2nd Reading & Adoption of Ordinance #2014-04 to Rezone Parcel # P12-01-001 and 012-087 from B-2 to I-1** – The second reading of Ordinance #2014-04 was held. A motion was made by Tiffany Walraven to approve the ordinance to amend the zoning of parcel # P12-01-001 and 012-087 from B-2 to I-1. Johnnie Miller seconded the motion that passed unanimously.

**DEPARTMENT REPORTS . . . . .**

**Police** - Chief Strickland gave an update on several programs; introduced two new employees, Anna Lee, Court Clerk and Warren Millikan, Code Enforcement Officer; he also reported that Shuman Towing has sent in a request to be added to the towing dispatch list.

**Fire** – Chief Waters reported that Pembroke Fire, in conjunction with Bryan County, will conduct a “Wellness Check” station at Harvey’s Grocery Store in June or July.

**Public Safety** – Chief Collins reported that he attended the week long Flood Plain Management Training in Forsyth; a site visit will be conducted with Ft. Stewart under our mutual aid agreement to establish water supply for fires; and Drug Free leadership training will be held at the Middle School.

**Recreation** – Ms. Toole reported that a Pool Manager has been secured and the inspection of the pool has been scheduled; Ms. Duggar will be teaching an art class in June; and the reinstallation of the playground equipment will be outsourced.

**Projects** – Mr. McCoy gave an update on the Anderson Lane, DOT sidewalk, LMIG, CDBG, and USDA projects which are all very close to completion.

**DDA** – Ms. Fanslau reported that the National Day of Prayer was well attended in spite of the weather; she also attended the Flood Plain Management Training in Forsyth; and notified attendees of the upcoming Memorial Service and House of Heroes Run both of which will take place on May 24<sup>th</sup>. She also stated that a total revision of the Tree Ordinance will be forthcoming for review and consideration.

Other department reports are submitted and on file.


**COMMITTEE REPORTS . . . . .** No reports presented.

**EXECUTIVE SESSION – Personnel Issue . . . . .** A motion was made by Tiffany Walraven to enter into executive session to discuss personnel. This was seconded by Diane Moore and agreed upon by all.

Following the executive session, a motion was made by Diane Moore to exit the executive session and enter back into the open council meeting. The motion was seconded by Ernest Hamilton and approved by all.

No action was taken.

**ADJOURNMENT . . . . .** The motion to adjourn the meeting was made by Johnnie Miller, seconded by Tiffany Walraven and agreed upon by all.

**ATTEST:**  
  
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**Betty K. Hill, City Clerk**

  
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**Mary V. Warnell, Mayor**