

Pembroke Planning and Zoning Commission
Minutes of the October 10, 2019 Meeting

The Pembroke Planning and Zoning Commission met on October 10, 2019 in the council room at City Hall. All members of the Planning & Zoning Commission were present, as well as Kay Hughes, Secretary and Alex Floyd, City Administrator. After determining that a quorum was present to conduct business, the meeting was called to order.

Call to Order: Charlotte Bacon, chairperson, called the meeting to order and reminded those present that the Commission was a recommending body and that the City Council would have final say over the issues discussed.

Approval of the Agenda: The agenda was approved by all members present.

Approval of the Minutes of the September 5, 2019 Meeting: After the minutes were reviewed by the commission members, Mr. Tuten made the motion to accept the minutes as written, with Mrs. China seconding. The motion was passed by unanimous decision of those present.

New Business/Discussions

Alex Floyd reviewed with the Commission the need to make some changes in the requirements for Zoning in AR1. After a review of the requested changes, Mr. Porter made a motion to add AR 1.5 and AR 2.5 to the existing AR zoning. Mrs. China seconded the motion and all approved.

The members were then given updates for their PZ Books and placed in the appropriate places.

Other concerns included adding the definition of Manufactured home as follows, "manufactured housing includes manufactured, modular, and mobile home to follow all conditions of a current manufactured house."

Other concerns included the Pool Permit which is defined as above ground- non permanent and handled by the city and in-ground pools as permanent which is handled by the county.

Members also requested tabs for their books and further updates as needed.

Adjournment: With no further business, Mrs. China made a motion that the meeting be adjourned with Mr. Williams seconding the motion and all present members approving.

The next meeting is November 7, 2019.

_____ Chairperson _____ Date

_____ Secretary _____ Date