

**PEMBROKE CITY COUNCIL MEETING MINUTES**  
**October 13, 2014**

The monthly meeting of the Pembroke City Council was held on Monday October 13, 2014 at 7:00 p.m. in the City Hall Council Chambers with the following members present: Mayor, Mary Warnell, Councilmembers; Ernest Hamilton, Johnnie Miller, Diane Moore and Kimberly McGhee. Absent: Tiffany Walraven. Also in attendance: City Clerk, Betty Hill.

**CALL TO ORDER, INVOCATION AND PLEDGE . . . . .** The meeting was called to order by Mayor Warnell; the invocation was given by Pembroke Police Auxiliary Chaplain, Jesse France; and the pledge to the flag was led by Haley Williams and Helena Parsons, members of Students Against Destructive Decisions.

**MINUTES . . . . .** A motion was made by Diane Moore to approve the minutes of the September 15, 2014 city council meeting as presented. The motion was seconded by Johnnie Miller and agreed upon by all.

**PUBLIC COMMENTS . . . .** None presented.

**RICHMOND HILL/BRYAN COUNTY CHAMBER OF COMMERCE . . . . .** Doug Martin and Jerry Deloach, members of the Great Ogeechee Seafood Festival Board of Directors, issued a formal invitation to the Mayor and Council to attend their upcoming festival.

**RED RIBBON WEEK PROCLAMATION . . . . .** The Mayor read a proclamation designating October 23-31 as Red Ribbon Week in the city of Pembroke and encouraged the community to participate in drug free activities and to wear red ribbons to show their support of the event.

**JERUSALEM MISSIONARY BAPTIST CHURCH – Fundraiser . . . . .** The Church submitted a request for permission to hold a fundraiser on November 8, 2014 from 8:00 a.m. to 12:00 p.m. Proceeds from the fundraiser will be used to give financial assistance to the one of their youth, Jalaya Kendricks, who has bone cancer. A motion was made by Diane Moore, seconded by Kim McGhee and agreed upon by all to approve the request as submitted.

**BRYAN COUNTY SHRINE CLUB – Donation Drive . . . . .** A letter was submitted by the Bryan County Shrine Club requesting permission to hold their annual paper crusade downtown on October 24th & 25th, 2014 with rain dates of Oct. 31<sup>st</sup> and Nov. 1<sup>st</sup>. Following some discussion about conflicting events, a motion was made by Johnnie Miller to approve the paper crusade for October 24<sup>th</sup> with a rain date of November 1<sup>st</sup>. The motion was seconded by Diane Moore and approved by all.

**POLICE PRECINCT LEASE . . . . .** Claxton Housing Authority has agreed to lease their office space at F.O. Miller Village to the Pembroke Police Department. A motion was made by Diane Moore to enter into the lease as presented (see attached) agreeing to the lease terms as set forth in the document. Ernest Hamilton seconded the motion that carried. A ribbon cutting will be planned in conjunction with Red Ribbon Week.

**SURPLUS ITEMS . . . . .**

- 1. Scrap Metal** – The maintenance departments submitted a request to dispose of an accumulation of scrap through a metal recycling program.
- 2. Sewage Pump** – The water department requested permission to sell an excess sewage pump that is longer useable, due to its size, on the GovDeals website.
- 3. Chemicals** – The maintenance department also requested that approximately 60 gallons of chemicals be approved to be auctioned off at Liberty Auction due the fact that the city no longer has a use for them.
- 4. Recycled Lumber** – The recreation department requested permission to auction off lumber that was purchased to refurbish playground equipment. Upon soliciting bids to refurbish the equipment it was found that it was not feasible to do so. A minimum bid will be set and if not met an alternative plan will be considered.

A motion was made by Johnnie Miller to dispose of the items as outlined in the requests (see attached). The motion was seconded by Diane Moore and agreed upon by all.

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**DEPARTMENT REPORTS** . . . . . City Engineer, Matthew Barrow reported that bids have been solicited for the Industrial Street project; the Burkhalter Street project only needs grassing; and the data gathered from the water test well is being evaluated.

Mr. Ricky McCoy announced that he will be retiring from the city effective December 31, 2014. He stated that he has enjoyed his time with the city but will be looking forward to retirement. Mandy Toole gave an update on all of the upcoming Spooktacular events for October 25, 2014. Sharroll Fanslau announced the opening of the city's annual art exhibit, "A Stitch in Time" on October 19<sup>th</sup>, showcasing the award-winning work of fiber artist Wendy Analla.

**COMMITTEE REPORTS** . . . . . None given.

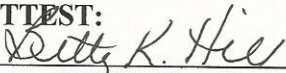
**EXECUTIVE SESSION – Land Acquisition & Personnel** . . . . . A motion was made by Johnnie Miller to enter into executive session to discuss land acquisition and personnel. This was seconded by Diane Moore and agreed upon by all.

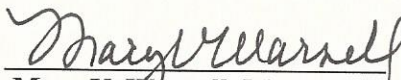
Following the executive session, a motion was made by Diane Moore to exit the executive session and enter back into the open council meeting. The motion was seconded by Ernest Hamilton and approved by all.

No action was taken.

**ADJOURNMENT** . . . . . Having no further business to come before the council, a motion to adjourn the meeting was made by Johnnie Miller, seconded by Kim McGhee and agreed upon by all.

**ATTEST:**

  
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**Betty K. Hill, City Clerk**

  
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**Mary V. Warnell, Mayor**