

Pembroke Planning and Zoning Commission

Minutes of the July 5, 2018 Meeting

The Pembroke Planning and Zoning Commission met on July 5, 2018 in the council room at City Hall. All members of the Commission were present except Dave Williams, as well as Dain Reams, Secretary. After determining that a quorum was present to conduct business, the meeting was called to order.

Call to Order: Charlotte Bacon, chairperson, called the meeting to order and reminded those present that the Commission was a recommending body and that the City Council would have final say over the issues discussed.

Approval of the Agenda: The agenda was approved by all members of the commission.

Approval of the Minutes of the June 7, 2018 Meeting: After the minutes were reviewed by the commission members, Linda Boyette made the motion to accept the minutes as written, with Wayne Porter seconding. The motion was passed by unanimous decision of those present.

New Business/Discussions

- I. Zoning Code Amendment
 - a. Several Parcels with multiple residences
 - b. Owners can't subdivide to sell single residence due to size requirements
 - c. Ms. Bacon asked whether this would require owners of such parcels to divide them. Mr. Reams stated that it did not require such action, but it would be an option should the owners of said parcels want to divide them.
 - d. With no further questions, Ms. Boyette made the motion to recommend the amendment for approval, with Mr. Porter seconding. The motion was passed by unanimous decision.

Old Business/Discussions

- I. Replacement for Ms. Boyette
 - a. Ms. Bernadette China will be replacing Ms. Boyette. Due to a family matter, Ms. China could not be in attendance.

Adjournment: With no further business, Mr. Tuten made a motion that the meeting be adjourned with Mr. Porter seconding the motion and all present members approving.

The next meeting is 2 August, 2018.

_____ Chairperson _____ Date

_____ Secretary _____ Date