

Pembroke Planning and Zoning Commission

Minutes of the March 3, 2016 Meeting

The Pembroke Planning and Zoning Commission met on March 3, 2016 in the council room at City Hall. All members of the Planning and Zoning Commission were present except Dave Williams, as well as Dain Reams, secretary.

Call to Order: Charlotte Bacon, chairperson, called the meeting to order.

Approval of the Agenda: The agenda was approved with no changes.

Approval of the Minutes of the January 7, 2016 Meeting: Linda Boyette voted to accept the minutes as presented with no corrections being made. Johnny Tuten seconded the motion, which was carried unanimously.

Old Business: None

New Business:

Conditional Use Permit for Felicia Pierce at 93 Front Run (Parcel P06-17-003-10)

Ms. Pierce called earlier in the day and stated that she would be unable to attend in person. However, as there were some questions, she was reached by cell phone and was eager to answer the questions. Charlotte Bacon inquired as to the nature of the women being helped: if they were they incarcerated, alcohol/drug users, displaced due to violence, etc. Ms. Pierce stated that they would most likely be returning to society after being displaced due to short term incarceration and subsequent rehabilitation. Mr. Reams then asked the question that had been posed by Linda Boyette prior to the conference call being initiated: that the Conditional Use was to be used only for a home office, and not for the boarding of any of the aforementioned women. Ms. Pierce assured the Commission that such was the case – the Conditional Use would be for a “base of operations” to which she could receive mail and do research and other required paperwork.

With those being the sum total of questions the Commission had for Ms. Pierce, Charlotte Bacon called for a vote. Wayne Porter made the motion to recommend approval of the Conditional Use permit with Linda Boyette seconding the motion. It was unanimously carried by all members present.

Reappointment of Johnny Tuten and Dave Williams to Planning & Zoning Commission

Both stated that they were still interested in maintaining their positions with the Planning and Zoning Commission. Dain Reams stated that he would put their continued interest before the Mayor and City Council, so that they could be reappointed for another 4 year term.

Brief discussion of Site Plan Approval

Dain Reams brought up a discussion with a citizen about the age of site plans for a project, citing that the plans being reviewed were close to 9 years old. He pointed out that the Site Plan Approval duration needed to be brought to be in compliance with other cities within the State

of Georgia – the majority of which require site plans that haven't been started, and/or may have multiple phases during which there is a significant period of inactivity to be reviewed after 2 years.

As this was for information and discussion only, there was no need for a vote at this time.

Adjournment: With no further business, Johnny Tuten made a motion that the meeting be adjourned with Wayne Porter seconding the motion and all attending members approving.

_____ Chairperson _____ Date

_____ Secretary _____ Date