

Pembroke Planning and Zoning Commission
Minutes of the September 8, 2016 Meeting

The Pembroke Planning and Zoning Commission met on September 8, 2016 in the council room at City Hall. All members of the Planning & Zoning Commission were present, as well as Dain Reams, Secretary. There were no members of the public attending the meeting. After determining that a quorum was present to conduct business, the meeting was called to order.

Call to Order: Charlotte Bacon, chairperson, called the meeting to order.

Approval of the Agenda: The agenda was approved with one minor change: incorrect spelling of Linda Boyette's name.

Approval of the Minutes of the August 4, 2016 Meeting: After the minutes were reviewed by the commission members, Wayne Porter made the motion to accept the minutes as written, with Dave Williams seconding. The motion was passed by unanimous decision

New Business/Discussions

- I. No New Business

Old Business/Discussions

- I. Changes to Article X of Pembroke's Zoning Code (P&Z passed in November 2014)
 - a. Minor organization and verbiage change to make the ordinance easier for average citizen to read.
 - b. After brief review of the changes suggested, Mr. Williams made the motion to accept the amendment with the revisions stated and pass it on to the City Council for approval. Johnny Tuten seconded the motion, which passed with unanimous approval.

- II. Accessory Dwelling Units Ordinance Draft.
 - a. Further discussion of this potential ordinance.
 - b. Several spelling and verbiage errors were corrected. Some parts were removed for redundancy.
 - c. After Mr. Reams stated that he would make the changes recommended, Linda Boyette made the motion to accept the ordinance with the suggested changes and pass this on to the City Council for approval. Mr. Williams seconded the motion, which passed unanimously.

Adjournment: With no further business, Johnny Tuten made a motion that the meeting be adjourned with Mrs. Boyette seconding the motion and all members approving.

The next meeting is 6 October 2016.

_____ Chairperson _____ Date

_____ Secretary _____ Date