

Pembroke Planning and Zoning Commission

Minutes of the January 8, 2015 Meeting

The Pembroke Planning and Zoning Commission met on Thursday, January 8, 2015 at 6:30 in the council room at City Hall. The following members were present: Charlotte Bacon, Wayne Porter, Linda Boyette, Dave Williams, Johnny Tuten, and Kay Hughes, secretary. Also attending were public members Mr. C.C. Singleton and Kandi Quillet. After determining that a quorum was present to conduct business, the meeting was called to order.

Call to Order..... Charlotte Bacon, chairperson, called the meeting to order.

*Approval of the Agenda*The agenda was approved with no changes.

*Approval of the Minutes of the November 6, 2014 Meeting.....*Wayne Porter made a motion to accept the minutes as read with the correction of spelling of Johnny Tuten’s first name. Dave Williams seconded the motion and all approved. Charlotte Bacon made the correction and the minutes were signed.

*New Business.....*The members were made aware of ads posted on the internet of properties in Pembroke that were shown as being split into two parcels yet they were listed in city records as one parcel by Charlotte Bacon. Kay Hughes had investigated this with the realtor and found that they were aware that the properties were one parcel and it was being advertised showing that it could be bought as one parcel or be divided into two parcels. This is a common practice and all realtors are aware that prior to selling the divided parcels that it has to be changed following the planning and zoning ordinances.

Mr. C. C. Singleton requested to speak to the members concerning his property, Parcel # P01 11 068 and extending the property by adding adjoining property that he owns to make the lots adhere to zoning ordinances. The members gave him several suggestions about how to do this and answered his questions about the canal easement on his property. Mr. Singleton is going to follow the suggestions to get the properties in order and have the surveyor meet with Kay Hughes to discuss set-backs and property sizes.

Mrs. Kandi Quillet asked several questions about the problems that she has encountered with her job at the County Tax Assessor’s Office and Planning and Zoning. These are problems that the members also face in the community with property owners and estates being deeded and zoned appropriately. We will continue to work with her in correcting and helping each other to find solutions to these issues.

*Adjournment.....*With no further business, Linda Boyette made a motion that the meeting be adjourned with Johnny Tuten seconding the motion and all members approving.

_____Chairperson _____Date

_____Secretary _____Date