

Pembroke Planning and Zoning Commission
Minutes of the September 3, 2015 Meeting

The Pembroke Planning and Zoning Commission met on September 3, 2015 in the council room at City Hall. The members of the Commission who were present were: Charlotte Bacon, Wayne Porter, Linda Boyette and Dain Reams, secretary. After determining that a quorum was present to conduct business, the meeting was called to order.

Call to Order: Charlotte Bacon, chairperson, called the meeting to order.

Approval of the Agenda: The agenda was approved with no changes.

Approval of the Minutes of the August 6, 2015 Meeting: Linda Boyette voted to accept the minutes as presented, with the correction to her name being the only change. Wayne Porter seconded the motion, which was carried unanimously by the members present.

Old Business: None

New Business: Conditional Use Permit for Steven K. White at 649 Sims Road (Parcel 011-022-03)

Charlotte Bacon requested that a minor change be made, and desired some extra information added to the paperwork for the conditional use. The minor change was that the property owner's name replace the agent's name on the front page. The extra information was to add the type of industry that the home office would be for. Mr. White explained that his work is site visits for technical support of industrial machinery, further clarifying that there would be no extra traffic. Mrs. Bacon requested that this extra information be added to the paperwork.

Ms. Boyette made a motion that the permit be approved, pending the changes made. Mr. Porter seconded the motion, with all members present approving.

The changes were subsequently made with all members viewing them.

Adjournment: With no further business, Linda Boyette made a motion that the meeting be adjourned with Wayne Porter seconding the motion and all members present approving.

The next meeting is 1 October 2015.

_____ Chairperson _____ Date

_____ Secretary _____ Date