

**PEMBROKE CITY COUNCIL
MINUTES
SEPTEMBER 11, 2023**

The regular meeting of the Pembroke City Council was held on Monday, September 11, 2023, at City Hall with the following members present: Mayor Judy Cook, Mayor Pro-Tem Tiffany Zeigler, Councilmembers Diane Moore, Ernest Hamilton, and Johnnie Miller. Also present were City Administrator Chris Benson, City Attorney Assistant Laney Ivey, Deputy City Clerk Lawquina Gilliard, and Brian Harvey for Planning and Zoning. Councilmember Karen Lynn was unable to attend.

CALL TO ORDER, INVOCATION AND PLEDGE... Mayor Cook called the meeting to order at 7:00 pm; Councilmember Johnnie Miller gave the invocation, followed by the pledge of allegiance to the flag.

MINUTES... A motion was made by Diane Moore and seconded by Tiffany Zeigler to approve the minutes of the August 14, 2023; regular council meeting as presented. The motion carried unanimously.

PUBLIC COMMENTS

1. Carmen Harvey commented about the lengthy process for installation of water and sewer tap services. Suggested an updated process be posted to city website.

CDBG AWARD – The mayor announced the city’s award of the 2023 CDBG grant and recognized the hard work and effort of Ella Moore, Mr. Garrison, and city staff.

APPROVALS...

1. **Final Approval of 2023 Millage Rate – Advertising and Public Hearings Complete – will stay at the current rate of 10 mils** - a motion to approve was made by Diane Moore, seconded by Johnnie Miller. The motion carried unanimously.
2. **Bryan County Sheriff’s Office request to use DuBois Square and street closure to host a movie night associated with the annual Faith & Blue event on Friday, October 13, 2023, from 7:30 – 9:30pm** - a motion approve was made by Tiffany Zeigler, seconded by Diane Moore. The motion carried unanimously.
3. **Fire Dept. request to surplus old cascade system for scrap metal** - a motion to approve was made by Tiffany Zeigler, seconded by Johnnie Miller. The motion carried unanimously.
4. **Street Dept. request to surplus old chain link fencing and posts, 3 lawnmower frames and miscellaneous aluminum for scrap metal**– a motion to approve was made by Johnnie Miller, seconded Ernest Hamilton. The motion carried unanimously.
5. **Lead Service Line Inventory contract with 120Water in the amount of \$15,775** – a motion to approve was made by Tiffany Zeigler, seconded by Ernest Hamilton. The motion carried unanimously.
6. **Trick or Treating for Halloween on Tuesday, October 31, 2023, from 6 to 8pm** – a motion to approve was made by Johnnie Miller, seconded by Diane Moore. The motion carried unanimously.

7. **Street Closure (Railroad St) for drive through trick or treating with Pembroke Public Library on Saturday, October 21, 2023, from 6 to 8pm** – a motion to approve was made by Tiffany Zeigler, seconded by Johnnie Miller. The motion passed unanimously.
8. **Dates for Christmas Tree Lighting (December 2, 2023, at 5:00pm) and Christmas Parade (December 9, 2023 – evening time TBD)** – a motion to approve was made by Johnnie Miller, seconded by Ernest Hamilton. The motion passed unanimously.
9. **Approval for YDelta to perform emergency sewer line repair (located behind jail) in the amount of \$140,167** – a motion to approve was made by Diane Moore, seconded by Tiffany Zeigler. The motion passed unanimously.

PLANNING & ZONING...nothing to report.

DEPARTMENT REPORTS...

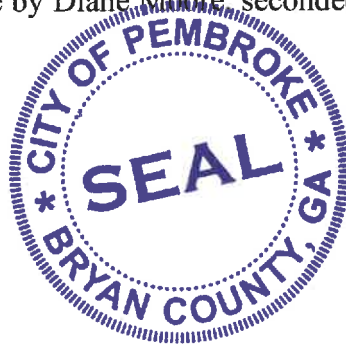
Police – Det. Brenda Tyson reported that the PD is currently looking for a Police Clerk. The chief is working on the city's emergency operation plan. Officer Mizell is doing well after experiencing a dog bite while on duty.

Fire – Chief Waters reported that Fire Station #1 was recently named Chief Jimmy T. Cook station. He also reported on upcoming code enforcement training.

COMMITTEE REPORTS...nothing to report.

ADJOURNMENT...Before adjourning, the Mayor recognized those candidates running for municipal office and thanked them for their attendance. There being nothing further to discuss, a motion to adjourn was made by Diane Moore, seconded by Tiffany Zeigler. The motion carried unanimously.

ATTEST:



Arlene Hobbs, City Clerk

Judy B. Cook, Mayor